

ST. CHARLES ELEMENTARY SCHOOL

Governing Board Annual Report 2016-2017

May 30, 2017



Governing Board Membership

The St-Charles Governing Board is made up of a group of parents, teachers, non-teaching professional staff, and support staff, as well as our school board commissioner. The members of the 2016-2017 Governing Board were:

Parents:	Staff:
Christopher Pearson Chairperson	Marie-Eve Lafortune Teacher
Natalie Tozzi	Yves Méthot Teacher
Rena Usnik	Layla Barocca Teacher
Jason Doan	Sylvie Miraval Teacher
Marcus Hamaker	Jean Miller Teacher
Julianne Read	Theresa Bigland, support staff
Aline Tebechrani	Laura Bennett, Daycare Staff
	Mathieu Canavan, Principal
	Laura Derry, Commissioner

Governing Board Meetings

This year there were seven (8 regular Governing Board meetings that were held between September 2016 and May 2017, generally on the second Tuesday of each month. Again this year, we used email votes as an expedient and necessary tool when the GB members were unable to physically meet. The GB also had a Christmas supper in December as well as an end of year supper in June (with HS members).

September 27, 2016

October 25, 2016

November 29, 2016

January 31, 2017
February 28, 2017
March 28, 2017
April 25, 2017
May 30, 2017

Governing Board Communication Channels

The Governing Board took the following measures in order to communicate with the community:

Notices through kiddy mail
School Web Site
St. Charles Web E-Mails

Governing Board Topics Addressed

The following were some of the topics addressed and/or approved by the Governing Board:

Français Plus
Updated Educational Project
Updated School Success Plan
Reviewed the Rules and Regulations for Daycare
Reviewed the School Budget
Reviewed Daycare Budget
Reviewed the GB Internal Rules of Management
GB Financial Report
Field Trip and Fundraising Approvals
Code of Conduct
Tell Them from Me Survey
Anti-Bullying Plan

Consultations

Aside from the many procedural items addressed at each Governing Board meeting, every year the GB is consulted on numerous issues. These were reviewed and the school's Governing Board replied and commented on the following consultations from the LBPSB:

Principal Selection Criteria 2017-2018

3-yr plan Immovables

Approve implementation of Basic School Regulations / Code of Conduct

Approve Subject Time allocation

Budget consultation

Enrollment Criteria

Capital Budget Priorities

Consultation - Governing Board Composition

Day, Time and Place of Council and Executive Meetings

Complaint Examination Procedure

Ethics Consultation

Governing Board Sub-Committees

The Governing Board established or participated in the following committees during the school year:

Marketing Committee (continues to develop strategies to "market" St-Charles)

School Success (continues to develop strategies and implement educational goals for St-Charles)

Anti-Bullying (Review the Anti Bullying Policy to present to the Governing Board and Staff Council for approval)

Professional Development

As in previous years, the Board offered a training session for the GB members. There was a GB Chairperson meeting at the board where ideas and issues were shared amongst the chairs. In the past, there have been different workshops and our GB members in attendance have benefitted from the participation and information gleaned from these sessions as they permit Board members to review the ins and outs of the budget of the LBPSB. We continue to feel that such training is necessary for the work of the GB and all GB members are encouraged to attend.

RECOMMENDATIONS FOR 2017-2018

Continue working with the sub committees

Establish a list of priorities early in the school year

Encourage all Governing Board members to participate actively in meetings, and on consultations

Set up sub-committees to work on consultations should same be required

Review all school policies to ensure that they are serving the needs of the school community

Continue to work on developing the school's Educational Project & Success Plan

Continue to reach out to the school community at large

Review and monitor the implementation of Français Plus / STEAM

Respectfully submitted by

Christopher Pearson, Chairperson 2016-2017