



# Success Plan 2010-2015 St. Charles

## Success Plan For St. Charles for 2010-2015

### Introduction

The St. Charles School Success Plan for 2010-2015 is based on the Lester B. Pearson School Board's Strategic Plan entitled "Together We Learn: Partnering for Student Success" and the St. Charles Educational Project. The St. Charles School Success Plan outlines a clear direction and defines our priorities for the coming five years. At St. Charles it is our responsibility to ensure that every student in our school has the opportunity to perform to the best of their ability. Our success plan provides a road map to meet that responsibility. It is built on the foundation of work accomplished through our 2006-2009 success plan and ensures our goals are achievable, our progress is measurable and that we are accountable to those who place their trust in St. Charles Elementary School.

Our success plan has been developed with input from our stakeholders and in accordance with the strategic directions of the Ministry of Education, Leisure & Sports and the four identified pillars of our school board's strategic plan. We believe the objectives and strategies we have chosen represent key areas that will increase the success rate of our students. At St. Charles, student success is our priority.

### Characteristics of the School

St. Charles Elementary School is an Early Immersion School in the Lester B. Pearson School Board. It is situated in the middle class residential community of Pierrefonds in the West Island area of Montreal, Quebec. Our school is adjacent to a beautiful municipal park. This provides our students with access to the playground and large green space. This enables our physical education teacher to offer outdoor physical education classes throughout the year.

St. Charles opened its doors in 1965. The school has a present enrolment of 313 students which is a slight decline from the previous year. The Early Immersion academic program offers French language instruction at 85% for Kindergarten and Cycle 1. Cycle 2 & 3 receive 53% English and 47% French instruction. The Major School Change consultation in 2009 determined that St. Charles would offer an extended day of one hour of Italian classes 4 days a week to our Kindergarten students beginning in September 2010 with the possibility of offering to upper grades in future years. We have a library, resource room, music room, fitness room, 2 multi-media labs, large gymnasium. Our students participate in a variety of sports activities that include track and field, cross country run, basketball, volleyball, and ultimate frisbee tournaments. Our staff is comprised of full-time personnel, support staff and professionals. This team of dedicated, predominantly bilingual staff, work diligently to meet the needs of our diverse learners. Our resource team works collaboratively with School Board professionals, parents and teachers in order to ensure student success.

We are proud to be a member of Peaceful Schools International and happy to have our students trained as peer mediators by our Spiritual Life animator.

The St. Charles daycare is quite large with an estimated 180 students registered for full services and the balance for lunch supervision only. The daycare offers a wide variety of activities both on regular school days and on professional days.

The St. Charles community is served by a very active Home and School Association and these organized parent-volunteers are active supporters of the school's educational project and mission statement. Our staff welcome and encourage parent participation at St. Charles and believe that collaboration between home and school is essential to student success. The funds raised by these organizations have direct impact on the quality of services offered to our students. They contribute in systemic ways with fundraising activities, community events, extracurricular activities and in providing needed materials and equipment. The parents are valued volunteers in the daily school life and the financial contribution of the St. Charles Home & School cannot be underestimated.

Parents also exercise their right to participate in the St. Charles Governing Board, Sector Parent's Committee and Central Parent's Committee.

At St. Charles, we offer Francisation, an after school Homework Assistance program and optional activities such as Hip Hop, Mad Science, Ceramics, etc. are offered after school in French.

### **School Vision / Mission**

#### Mission Statement

Our mission is to provide a quality early immersion program within a safe and respectful learning environment.

#### **"Knowledge is the key"**

#### Vision Statement

Our vision is to have students, parents and staff form a community of learners wherein all members accept their individual roles while sharing a commitment to the pursuit of lifelong learning. In doing so , we will foster an atmosphere of respect for education and for each other.

This community will endeavour to address the development of the whole child (personal, social, cognitive, intellectual, moral, and physical) while providing a strong academic foundation.

### School Portrait

The following is a snapshot of the most recent available statistical data, both quantitative and qualitative, indicating where the school stands on its path to improved success. It also provides us with direction in terms of needs to help steer the development of our school success plan for 2010-2015.

#### 2008-2009 Grade 6 French Exam Results

St.Charles Elementary School	AVG Score	Pass Rate	# Tested
Communiquer a l'oral et a l'ecrit	3.75	97.50%	40
Comprendre le sens d'un texte	3.32	80.49%	41
Produire (a l'ecrit)	3.22	85.37%	41
Overall Score	3.43	87.78%	

#### 2008-2009 Grade 6 English Exam Results

St. Charles Elementary School	AVG Score	Pass Rate	#Tested
Compentency 1	2.86	74.07%	41
Compentency 2	3.28	89.02%	41
Compentency 3	3.54	97.56%	41
Compentency 4	3.41	90.24%	41
Overall Score	3.21	85.65%	

#### 2008-2009 Grade 6 Math Exam Results

St.Charles Elementary School	AVG Score	Pass Rate	# Tested
Compentency 1	3.63	82.93%	41
Compentency 2	3.83	88.11%	41
Compentency 3	3.63	82.93%	41
Overall Score	3.73	85.52%	

#### 2008-2009 Running Record French Scores

St. Charles Elementary School	AVG Score/Fall	AVG Score /Spring
Cycle 1 Year 1	2.03	10.62
Cycle 1 Year 2	13.87	19.28
Cycle 2 Year 1	20.71	22.79
Cycle 2 Year 2	22.76	24.77
Cycle 3 Year 1	N/A	18.40
Cycle 3 Year 2	N/A	22.64

## 2008-2009 Running Record English Scores

St. Charles Elementary School	AVG Score/Fall	AVG Score/Spring
Cycle 2 Year 1	22.88	25.56
Cycle 2 Year 2	26.29	27.54
Cycle 3 Year 1	28.81	28.47
Cycle 3 Year 2	28.90	29.33

## Action Plan

### Strategic Directions 1: Maximizing Student Success in a Culture for Learning

Objective	Strategies	Indicator	Targets / Results
Objective 1. To increase English Literacy	<p>All teachers doing running records in the fall and in the spring to direct their instruction.</p> <p>Review running records progress at all levels in the fall and spring of each year to mark progress and to target those students who are not reading at the expected levels.</p> <p>Homework assistance.</p> <p>Reading buddies at different grade levels.</p> <p>Continued professional development for balanced literacy, daily 5 and differentiated instruction. Accessing Board professionals to provide teachers with tools and strategies to support teachers.</p> <p>Author visits.</p> <p>Engage members of the community to volunteer to read with students at different grade levels.</p> <p>Maximize the use of our leveled book room to do guided reading.</p> <p>Literacy Blitz to promote reading/Students awarded books.</p>	<p>Continued success and improvement of running record results and end of cycle exam results.</p> <p>Cycle team discussions about needs and directions-struggling readers will be indentified and intervention programs will be initiated.</p> <p>Increased use of the Literacy center.</p> <p>An increase in "reading buddies" activities.</p>	<p>Incremental improvements and maintaining high pass rates on the end of cycle English Exams. Target results will be in line with the School Board's projection by 2015.</p> <p>Maintaining or exceeding the targeted benchmarks as outlined by Lester B Pearson School Board.</p> <p>Deployment of resource in an effective manner to improve running record scores for struggling readers.</p> <p>To continue to improve the selection of leveled books and ensure that classroom libraries meet the needs of the students.</p>

## Strategic Directions 1: Maximizing Student Success in a Culture for Learning

Objective	Strategies	Indicator	Targets / Results
<p>Objective 2: To increase French Literacy</p>	<p>All teachers doing GB+ in the fall and in the spring to direct their instruction.</p> <p>Review GB+ results at all levels in the fall and in the spring of each year to mark progress and to target those students who are not reading at the expected levels.</p> <p>Homework assistance.</p> <p>French reading buddies at each level.</p> <p>Continued professional development for French Guided reading. Accessing School Board professionals to provide teachers with tools and strategies to support teachers.</p> <p>French Author visits.</p> <p>Engage members of the community to volunteer to read in French with students at different grade levels.</p> <p>Maximize the use of the French leveled book room to do guided reading.</p> <p>French book fair to encourage the reading of French books.</p> <p>Increased amount of French spoken during assemblies and announcements.</p> <p>Francisation.</p> <p>Each Kindergarten child receives a French book upon entering.</p> <p>Literacy Blitz to promote reading/Students awarded books.</p>	<p>Continued success and improvement of GB+ results and end of cycle exam results.</p> <p>Cycle team discussions about needs and directions-struggling readers will be identified and intervention programs will be initiated.</p> <p>Increased use of the Literacy center-leveled french books.</p> <p>An increase in "reading buddies" French activities.</p> <p>Common and frequent use of French language by all students in and out of the classroom.</p>	<p>Incremental improvements and maintaining high pass rates on the end of cycle French exams. Target results will be in line with the School Board's projection by 2015.</p> <p>Maintaining or exceeding the targeted benchmarks as outlined by Lester B. Pearson School Board.</p> <p>Deployment of resource in an effective manner to improve GB+ scores for struggling readers.</p> <p>To continue to improve the selection of leveled books and ensure that classroom libraries meet the needs of the students.</p>



### Strategic Directions 1: Maximizing Student Success in a Culture for Learning

Objective	Strategies	Indicator	Targets / Results
<p>Objective 3: Improve numeracy and problem solving skills.</p>	<p>Accessing School Board's Math consultants to provide teachers with tools and strategies to support them.</p> <p>Review results of end of year Math Ministry exams to highlight success areas and make areas of difficulty targets for improvement for the following academic year.</p> <p>Cycle meetings with the school board's consultant to do curriculum mapping and planning to prioritize what needs to be covered at each grade level within the cycle.</p> <p>Increased use of Smartboards to keep the students interested and motivated in their learning.</p> <p>Use of math manipulatives.</p> <p>Use of differentiated instruction to meet student's needs.</p> <p>Provide Prime assessments for students experiencing difficulty in cycle 2 and 3.</p> <p>Homework assistance.</p>	<p>Continued success and improvement of end of cycle Math exam results.</p> <p>Math manipulatives and Smartboards being used by students and staff.</p> <p>Review of Prime assessments to establish directions for students at risk in Math.</p>	<p>Incremental improvements and maintaining high pass rates on the end of cycle Math exams. Target results will be in line with the School Board's projection by 2015.</p> <p>Deployment of resource in an effective manner to help students who are struggling in Math.</p>

### Strategic Directions 1: Maximizing Student Success in a Culture for Learning

Objective	Strategies	Indicator	Targets / Results
To increase the success of our at risk students and our students with special needs	Resource support. Individual Education Plans. Use of school board professionals. Peer mediators/Reading buddies. Integration aide support. Francisation. Homework Assistance program. To inform cycle 3 parents that LBPSB does offer different Work-Orientated Pathways.	Students successfully attain objectives indicated on the IEP. Increase independence of at risk learners. The number of community partnerships. Number of students demonstrating a greater awareness and interest in a variety of career paths.	To inform parents and students of the options and different paths available to them at the high school level. Students and parents are able to make an informed decision regarding the path they should follow.

## Strategic Directions 2: Fostering and Supporting a Commitment to Professional Growth for All.

Objective	Strategies	Indicator	Targets / Results
<p>To develop staff awareness of the 4 strategic directions and to support their implementation.</p>	<p>Provide, promote and support professional development in line with the 4 strategic directions.</p> <p>Pedagogical days will be devoted, whenever possible, to professional development.</p> <p>-Support teachers in their ongoing professional development in the area of daily five, differentiated instruction, smartboard technology, guided reading.</p> <p>Standing item at staff meetings.</p> <p>Continue with the in-school mentoring program we have established.</p>	<p>Attendance at professional development workshops and the equitable distribution of funding to accomplish this.</p> <p>School Board workshops.</p> <p>We remain in line with our Success Plan with a vision to attain the objectives set out in each Strategic Direction outlined.</p> <p>All teachers will at times use a smartboard to enhance their instruction.</p> <p>Through mentoring experiences and staff meetings teachers will share their craft knowledge.</p>	<p>Professional funds allocated based on prioritizing professional development goals for the year.</p> <p>Teachers will align their professional learning plans with the school's direction and objectives in mind.</p> <p>Successful attainment of the objectives outlined in our School Success Plan.</p> <p>Teachers will share with colleagues at least in one staff meeting what they received from workshops or other PD they have attended.</p>

### Strategic Directions 3: Enhancing School Collaboration and Community Partnerships

Objective	Strategies	Indicator	Targets / Results
To provide information to students regarding skilled occupations and trades as well as academic paths to better prepare them for the decisions that they will have to make in high school.	<p>Have students complete the "Tell them from Me" survey.</p> <p>Inform all clientele of opportunities.</p> <p>Partnering with Nancy Battet and Julie Royal.</p> <p>Continue to provide visits from our local fire department, dentist.</p> <p>As much as possible, have students visit different settings.</p>	<p># of opportunities taken to have guest speakers in school.</p> <p>Increase in the number of community partnerships.</p> <p>All student, staff and parents be made aware of various options available through literature that is sent home and opportunities that are provided to all stakeholders.</p> <p>Students demonstrate a greater awareness and interest in a variety of career paths.</p>	<p>To have all parents and students aware of the options and viability of an alternative path to graduating from high school, as well as different paths for continuing education and becoming life long learners.</p> <p>Students and parents are able to make an informed decision regarding the path they should follow.</p>

### Strategic Directions 3: Enhancing School Collaboration and Community Partnerships

Objective	Strategies	Indicator	Targets / Results
2. Continue experiential opportunities for students going into Kindergarten and as well as students going into High School.	<p>Visits to our school by our incoming Kindergarten students to provide opportunities for successful transition.</p> <p>Parent information session for our "New" Kindergarten parents. Provide opportunity for parent and Kindergarten teachers to meet to cultivate relationship and establish a link.</p> <p>Visits to the High School by our grade 6 students to provide opportunities for successful transition.</p> <p>Speakers engaged to present to both parents and students information in regards to transitions and change.</p> <p>Coordinate information session through meetings between the Elementary cycle 3/year 2 teachers with the Cycle 1 High school teachers.</p> <p>Coordinate meetings with the resource team in the High School to meet with the Elementary resource team and cycle 3/year 2 teachers.</p> <p>Inform parents of any workshops or information sessions regarding the transition from elementary to high school.</p> <p>Each Kindergarten student is given a French book when visiting for Kindergarten orientation.</p>	<p>Number of transition opportunities and initiatives for students, parents and teachers.</p> <p>Evaluate the effectiveness of transition activities.</p> <p>Parent information evenings for students entering High School to familiarize them with expectations and to discuss concerns.</p>	<p>Elementary students are socially and academically prepared for the secondary school experience.</p> <p>Pre-school students and their parents are prepared for entering the elementary school.</p>

### Strategic Directions 4: Promoting Wellness in a Safe and Caring Community

Objective	Strategies	Indicator	Targets / Results
To develop a culture of pride and respect for the environment	<p>Continue our "Green Team" initiatives-Reduce, Recycle &amp; Reuse.</p> <p>"Green" lunch boxes.</p> <p>Finding ways to help save our environment.</p> <p>"Green Team" newsletter-atleast 3 times a year.</p> <p>Decrease the amount of paper used by staff.</p> <p>Decrease the "kiddie"mail by sending messages electronically and through Connect-Ed. Encourage the use of the St.Charles web-site to get information.</p>	<p>Less waste produced by lunches (paper, plastic, cardboard, containers...)</p> <p>Less photocopy paper used.</p> <p>Continue to recycle.</p> <p>Number of yard and area clean up days by entire school population.</p> <p>Continued activities for "Earth Day".</p> <p>Invite organizations to come to speak to the students.</p>	<p>The whole St.Charles community be conscientious and active about our environmental footprint.</p> <p>All children are independently taking pride and care of the school grounds and inside the school.</p> <p>Reduction in the amount of paper purchased.</p> <p>Decrease in the paper and photocopying budget.</p>

### Strategic Directions 4: Promoting Wellness in a Safe and Caring Community

Objective	Strategies	Indicator	Targets / Results
<p>To provide a safe, secure and welcoming environment.</p>	<p>Expect students to be respectful of others at all times.</p> <p>Zero tolerance for bullying.</p> <p>Virtues/Values of kindness, respect, sharing, generosity, determination are themes implemented throughout the year.</p> <p>Strengthening our partnership with "Free the Children" organization.</p> <p>Continue to give "holiday" baskets to our sister schools or the local church.</p> <p>"Catch a good deed" program-Helping Hands on a tree.</p> <p>bi-monthly citizenship awards/be a "Star and Shine" awards given at assemblies.</p> <p>Grade 5 and 6 peer mediators regularly working with students at recess, lunch and in assemblies.</p> <p>Continue with Peaceful Schools Initiative.</p> <p>Teachers mentoring teachers.</p> <p>Use the "Tell them from me" survey to collect data.</p>	<p># of "Helping Hands" on tree.</p> <p>A decrease in bus reports for misbehavior.</p> <p>Peer mediators modeling appropriate behaviors and leading assemblies in regards to the virtues.</p> <p>Vocabulary and actions meet what is being learned in class and through our spiritual animator.</p> <p>A decrease in the number of bullying and fighting incidents.</p> <p>Students and staff feel safe and happy in their environment.</p> <p>Reduction in the need for intervention in the school yard.</p> <p>An increase in number of students getting caught performing a good deed.</p> <p>Continue with our "holiday" baskets and donations.</p>	<p>Reduction in the frequency and intensity of bullying (verbal or physical).</p> <p>Students acknowledged for being good citizens.</p> <p>Decrease in the number of students sent home for acts of physical aggression.</p> <p>Students will understand the difference between "bullying" and "disaccord".</p> <p>An increase in the interest in cycle 3 students to be a peer mediator.</p> <p>A discussion amongst staff regarding the climate in the school.</p>

### Strategic Directions 4: Promoting Wellness in a Safe and Caring Community

Objective	Strategies	Indicator	Targets / Results
To continue to support and expand programs that foster healthy living	Encouraging students to bring healthy snacks and lunches to school.	Visible healthier food choices for lunch and snacks.	Improvement in physical and emotional wellness throughout the community.
	Organized games for our cycle 1 students organized by our peer mediators.	Visible increase in active play at recess times.	Increased awareness of the elements of a healthy life style.
	Participation in School Board tournaments and activities that promote physical fitness (Ultimate Frisbee, Morgan Run, Volleyball, Basketball, Halo Run & Track and Field).	More students participating in the morning walk.	Healthier snacks and lunches brought to school.
	Morning walks-10 minutes each morning.	An increase in students participating in LBPSB tournaments and school wide physical activities.	
	Continue our morning hockey program.		
	Use wellness grant to support the implementation of healthy programs.		
	Physical education and Fitness classes that promote active lifestyles and are held outdoors as often as possible.		
To organize a variety of physical activities throughout the year at all levels-Terry Fox Run, Jump Rope for Heart, Ski Trip, carnival, Teachers vs. Students (volleyball, basketball & hockey).			