



École St. Charles School

Governing Board Minutes	
October 30th, 2024	
Present	Status
Bellas, Madison	Teacher Representative
Bennett, Laura	Daycare Technician
Guy, Stephanie	Teacher Representative
Hersh, Kelly	Teacher Representative
Hunting, Brittany	Teacher Representative
Larocque, Mathieu	Principal
Liethman, Shannon	Support Staff
Montmarquette, Marc	Substitute Member
Parasuco, Vanessa	Parent Representative
Read, Julianne	Parent Representative
Shore, Allyson	Substitute Member
Soles, Justine	Teacher Representative
Tataris, Anna	Secretary / Parent rep.
Barroca, Layla	Home & School Liason

Absent: Genevieve Roberge (Parent rep)
 Jason Doan (Commissioner)
 Shawn Jackson (Chairperson / Parent rep)
 Ross McLean (Parent rep)
 Steve Orenbach (Parent rep)

1. Welcome and call to order

Meeting was called to order at 7:07pm

2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations. We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

3. Review and adoption of Agenda

- Reviewed, add school calendar under new business

MOTION to adopt the agenda of October 30th, 2024

RESOLUTION #: 2024-61-GB-1

MOVED BY: Stephanie Guy

SECONDED BY: Julianne Read

ADOPTED UNANIMOUSLY

4. Review and adoption of minutes from meeting on October 1st, 2024

- Reviewed

MOTION to adopt the minutes from meeting on October 1st, 2024

RESOLUTION #: 2024-61-GB-2

MOVED BY: Justine Soles

SECONDED BY: Shannon Liethman

ADOPTED UNANIMOUSLY

5. Questions from the Public

- None at this time.

6. New Business Arising

a) Governing Board Roles to appoint

- Parent Committee Representative & Alternate
 - Few members present, an email will go out to all parent reps with regards to finding someone to hold the position.
 - Tabled until next meeting.

b) Field Trips

- Grade 3 will be going to Ecole de Cirque Verdun on June 9th 2025 to promote physical activity, cooperation and community learning the various arts and skills of performers. It will be an all day trip and they will be transported by school bus. It will be at a ratio of 1:8 and at a cost of \$42 per student.

MOTION to approve the field trip.
RESOLUTION #: 2024-61-GB-3
MOVED BY: Anna Tataris
SECONDED BY: Justine Soles
ADOPTED UNANIMOUSLY

c) Home & School Requests

- **E-VOTE (approved):** Home and School would like to request approval to open our school clothing website fundraiser to receive orders. St. Charles' families will have the opportunity to order a variety of Sharks apparel. A small portion of each order will be given back to St. Charles Home and School. An initial campaign will run in the fall in preparation of our first monthly school spirit day. Following this, the website will remain open to parents to order St. Charles Sharks gear at their own convenience.
- **GRAD DAIRY QUEEN HOLIDAY LOG FUNDRAISER**
 Grad committee requests approval to hold a fundraising initiative in collaboration with Dairy Queen Saint Charles. Grad parents will be selling holiday ice-cream logs for \$26 a log to the community. The grads receive \$5 per log. Specifically numbered coupons will be given to the grad parents to distribute to those who purchased once the form is closed and processed. Pick up of the pre-purchased logs will be valid between mid-December (exact date to be confirmed by Dairy Queen) and December 31st 2024 during regular store hours.
- **Family Bingo Night**
 Home and School would like to request to hold a Family Bingo/Trivia Night on Friday, December 6th from 7:00 - 9:00 (approximately). Similar to last year's set up, we would like to request Ms Laura to start setting up at 5:30 by using half the gymnasium. Entrance will be \$5 a ticket and the number of games played will depend on time. Families can purchase tickets in advance and at the door the night of. Participants can use the same card throughout the evening for the different games. A bake sale will also be set up where participants have the option of purchasing baked goods and other concessions.
- **RECIPES IN A JAR**
 Request for approval to hold a fundraiser where parents will have an opportunity to purchase a variety of jars that contain dried ingredients to make homemade soups, muffins, cookies, etc. from Recipes in a Jar This fundraiser will be on a voluntary basis and we are not asking for a minimum amount sold like the chocolates. Each jar will sell for \$12 - \$15 a jar.

MOTION to adopt the E-VOTE and approve the other Home & School requests
RESOLUTION #: 2024-61-GB-4
MOVED BY: Brittany Hunting
SECONDED BY: Kelly Hersh
ADOPTED UNANIMOUSLY

d) Daycare Handbook

- Reviewed and discussed

MOTION to adopt the Daycare Handbook 2024-2025
RESOLUTION #: 2024-61-GB-5
MOVED BY: Anna Tataris
SECONDED BY: STephanie Guy
ADOPTED UNANIMOUSLY

7. Reports

a) Daycare Report

- Nothing new to report.

b) Principal Report

- On Friday, October 11th, the interim report card was made available to all parents/guardians. Term 1 officially ends on Monday, November 4th, with report cards available on November 18th. Parent-teacher conferences will be November 21st and 22nd - more information to come soon.

- Our school survey will be completed by grades 4-6 in the fall. The ABAV committee will be meeting on November 8th to discuss any extra questions there should be on the survey.

- A representative from AMCAL was at St. Charles to visit with the K4 and K5 groups during the month of October. The purpose of her four separate visits was to reinforce social skills through fun and games.

- On Friday, October 11th, St. Charles welcomed aerospace educator Brian Ewenson for a school wide assembly which took place in the gym. Students and staff alike appreciated how Mr. Ewenson brought space down to earth through his presentation full of images and videos.

- The grade 3 students enjoyed a gorgeous day on Tuesday, October 22nd, visiting an Iroquois village from the 1500's. This trip complemented the grade 3 History curriculum perfectly.

- On Wednesday, October 23rd, some of the grade 4, 5, and 6 students took part in the Cross-Country Run event held by the LBPSB at the Morgan Arboretum. Congratulations to all those who participated and thank you to all the teachers and volunteers who made this day a special one.

- Throughout this week, all St. Charles students have been taking part in a communal art project led by a local artist, where they have come together and created a piece that will be displayed in the center of the bus lane area. Stay tuned for the final product!

- All grade 6 students who would like to be considered for an LBPSB Enrichment Program for grade 7 will need to be registered for the LBPSB enrichment exam. The exam will take place at St. Charles the morning of November 15th, which is a ped. day. Registration information is on the LBPSB website.

c) Commissioner Report

- Nothing to report.

d) Home & School Report

- The Welcome Back BBQ was held on Friday September 13th from 5:30-8pm. St. Charles Families were able to purchase hot dogs, hamburgers, chips, juice, water, and cotton candy - which was such a hit that it sold out! Our used and new clothing table was set up along with a table for H&S Membership. The Grad parents put on a wonderful bake sale. Yan Le magicien once again treated the students to a walking magic show, which always impresses. The weather was on our side and so Beat the Bucket made a welcome appearance. A huge thank you to M Larocque and the parent volunteers who so graciously accepted to be splashed. The whole night was an immense success and this was only possible with the help of our organizing committee, the parent, community and staff volunteers. A very big thank you to everyone who helped out. An extra big thank you to all those who took a shift bbq-ing. .
- The Donation Committee has been collecting items for the Holiday fair and future raffles. We have quite a few items but are still hoping to collect a few more.
- Membership: We are now at 32 members of which 10 are new to Home & School.
- Photos retake day was held yesterday.
- Sharks Clothing has been approved and will be for sale via an online website all throughout the year for purchase.
- The date of Breakfast with Santa will be determined by Mr. Larocque. Our plan is to keep the same format as last year, breakfast in the gym in the morning and games in the gym in the afternoon.
- Pending approval below, the first Family Bingo/Trivia Night will be held on Friday, December 6th from 7:00 - 9:00 (approximately). Similar to last year's set up, we would like to request with Ms. Laura that we can start setting up at 5:30pm by using half of the gymnasium. Entrance will be \$5/pp. Families can purchase tickets in advance and at the door the night of. A bake sale will also be set up where participants have the option of purchasing baked goods and other concessions.
- The September Newsletter was submitted to QFHSA and they were nice enough to include our Welcome Back BBQ in their focus on the locals section.
- The Holiday Market is set to take place on November 9th from 10am to 3pm. We currently have about 23-24 tables sold and are hoping to sell another 4 or so.
- Allocations: Letters have gone out to staff with regards to allocation allotments for the fall.
- Next meeting will be held November 13th at 7:15pm.

e) Regional Parent Report

- Nothing to report.

8. Correspondence

- None at this time

9. Varia

- None at this time

10. Questions from the Public

- What is the reason behind not having agendas?
 - Possibly to reduce paper. It is unclear at this time the reason they stopped distributing them.
 - The idea will be looked into and brought up to the school council to review for next year.

11. Next meeting date and time

- Nov 27th at 7pm

12. Closure

MOTION to adjourn meeting at 7:37pm

RESOLUTION #: 2024-61-GB-6

MOVED BY: Laura Bennett

SECONDED BY: Madison Bellas

ADOPTED UNANIMOUSLY

Chairperson Signature

Principal Signature