



## École St. Charles School

<b>Governing Board Minutes</b>	
<b>January 29<sup>th</sup>, 2025</b>	
<b>Present</b>	<b>Status</b>
Bellas, Madison	Teacher Representative
Doan, Jason	Commissioner
Guy, Stephanie	Teacher Representative
Hersh, Kelly	Teacher Representative
Hunting, Brittany	Teacher Representative
Larocque, Mathieu	Principal
Liethman, Shannon	Support Staff
McLean, Ross	Parent Representative
Orenbach, Steve	Parent Representative
Parasuco, Vanessa	Parent Representative
Read, Julianne	Parent Representative
Soles, Justine	Teacher Representative
Tataris, Anna	Secretary / Parent rep.

Absent: Genevieve Roberge (Parent rep)  
 Allyson Shore (Substitute member)  
 Marc Montmarquette (Substitute member)  
 Shawn Jackson (Chairperson, Parent rep)  
 Laura Bennett (Daycare technician)

### 1. Welcome and call to order

Meeting was called to order at 7:03pm

### 2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the

Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations. We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

### 3. Review and adoption of Agenda

- Edit to section 6.a , the Annual Report should read 2023-24 instead of 2024-25.

**MOTION** to adopt the agenda of January 29th, 2025 with amendment.

**RESOLUTION #:** 2024-63-GB-1

**MOVED BY:** Julianne Read

**SECONDED BY:** Kelly Hersh

**ADOPTED UNANIMOUSLY**

### 4. Review and adoption of minutes from meeting on November 27<sup>th</sup>, 2024

- Reviewed

**MOTION** to adopt the minutes from meeting on November 27th, 2024

**RESOLUTION #:** 2024-63-GB-2

**MOVED BY:** Ross McLean

**SECONDED BY:** Madison Bellas

**ADOPTED UNANIMOUSLY**

### 5. Questions from the Public

- None at this time.

### 6. New Business Arising

#### a) Annual Report 2023-2024

- Tabled to the next meeting.

#### b) Health & Safety Document

- Reviewed and discussed.

#### c) Field Trips

- Grade 6 students will be going to Quebec City to explore the rich history, culture, and natural beauty of the city while participating in engaging educational activities. It is an overnight trip leaving at 7am May 14th and returning at 6pm May 15th. They will be traveling there by coach bus with a ratio of 1 to 8. Cost per student will be \$315.00.

- Robotics students in grade 5 & 6 will be going to a Robotics Competition at L'Academie Ste-Therese Inc. on February 17th from 8:30am to 3pm. It will be a ratio of 1 to 12 and no cost to the students as parents will be required to drive their own child.
- Grade 2 will be experiencing story time (literacy) with Mme Sacoche (Andrée Racine) at school on February 13th from 2pm to 3pm. Cost per student will be \$14.00. It will be a ratio of 1 to 11.

**MOTION** to approve the above field trips.

**RESOLUTION #:** 2024-63-GB-3

**MOVED BY:** Anna Tataris

**SECONDED BY:** Shannon Leithman

**ADOPTED UNANIMOUSLY**

**d) Principal Criteria 2025-2026**

- Tabled to the next meeting.

**e) Budget Consultation 2025-2026**

- Tabled to the next meeting.

**f) Home & School Requests**

- **Family Photo Day**

Home and School would like to request approval to hold a Family Photo day to be held on Saturday, May 3 (rain date May 4) in the park behind the school. Each family will have a 5 minute photo shoot at a cost to families of \$65 (tax in). Photos will be taken by professional photographer Catherine Ledoux. Each family will receive 2 high resolution digital photos and will have access to their gallery to purchase more if they so choose. Home and School will receive \$30 for each session booked.

- **Spring family Night**

Home and School would like to request approval to hold a Family Night on Friday, April 25th from 7:00 - 9:00 p.m. (approximately). Similar to the set up done in the fall, we would like to request to Ms Laura if we could have half the gym as of 5:30pm to set up. Entrance will be between \$4 to \$5 a ticket and the games played will be determined at our meeting in March. Families can purchase tickets in advance and at the door the night of the event, pending availability. A bake sale will also be set up where participants have the option of purchasing baked goods and other concessions.

- **Grad Principal for a Day Fundraiser - AMENDMENT**

There will be NO CAP on the amount of tickets a student can buy. Tickets may be purchased individually for \$5.00, or by pack of 3 tickets for \$10.00.

**MOTION** to approve the other Home & School requests and amendment

**RESOLUTION #:** 2024-63-GB-4

**MOVED BY:** Stephanie Guy

**SECONDED BY:** Madison Bellas

**ADOPTED UNANIMOUSLY**

## 7. Reports

### a) Daycare Report

- Nothing to report at this time.

### b) Principal Report

- A hearty congratulations goes out to the cycle 3 students who took part in the LBPSB Math Olympics at PCHS on the evening of December 5th! They participated in several events and won a 5th place ribbon, a 3rd place ribbon, and a 1st place ribbon in one of the events. We are all very proud of them!

- The St. Charles Giving Campaign for the 2024 Holiday season was a great success! In partnership with local organization Elves Filling Shelves, our school collected various items and gifts to support families in our immediate community and beyond. Thank you to all our families for their kindness and generosity!

- The big event at St. Charles in December was Breakfast with Santa, where all students got to enjoy a delicious meal in the morning and special fun and games in the afternoon. Thank you to our very own grade 6 elves for serving everyone the food and helping with various tasks. Another big thank you to the St. Charles Home & School Association for putting on another fantastic event - the countless hours dedicated to this beloved tradition is much appreciated.

- Just before the Holiday break, we received word from the School Board that our application for the MEQ embellishment of school yard grants was retained. St. Charles has been given \$100,000 to help improve its yard. More details to come, including the timeline for the project (which could be years). Thank you to Home & School for the contributions that made this possible.

- On January 16th, St. Charles held its very successful Open House, with a session in the morning and one in the afternoon. Families in attendance were given a presentation and had a chance to ask questions. They also had an opportunity to tour the school with our grade 6 Peace Pal tour guides, who did an incredible job at showcasing all we have to offer. Thank you to Home & School for providing baked goods for this event and for being a part of the presentation and tours.

- The registration and re-registration season is upon us until the end of January. It is important that all returning students are re-registered on Mozaik, as this has a direct impact on the group and staffing allocations distributed to the school for the 2025-2026 school year.

- All staff members recently received a bright yellow belt bag to wear outside when they are supervising students. This is an initiative that was included in the ABAV plan and it is proving to be extremely helpful with adult visibility in the school yard.

- The teaching staff is hard at work, collaborating on our STEAM initiatives. This year's school wide theme is Space and we look forward to showcase the students' learning process and final projects at our STEAM evening on May 1st.

### c) Commissioner Report

- The Annual Report was passed.
- They passed the resolution to continue the sport étude program at John Rennie High School until June 30th, 2030.
- The latest edition of Pearson News was recently published. You can find it at this link: <https://pearsonnews.ca/>

**d) Home & School Report**

- The first Dagwoods lunch was held on January 17th and the first Amir lunch will be held this Friday. On average, there are 94 Dagwoods lunches and 85 Amir lunches.
- If approved, the second Family Photo Day will be held on May 3rd.
- Recipes in a Jar campaign has closed; we sold 46 jars, compared to the 28 we sold last year.
- Grad Photos for next year are scheduled for January 26th, 2026.
- With the help of all those who purchased DQ Holiday Logs, the grads were able to sell 85 ice cream logs. Thank you very much to all those who purchased and sold logs.
- Grad photos were taken on Wednesday, January 22nd, it went well.
- The Pasta lunch is going well, next pasta lunch is February 12, 2025.
- Principal for the Day forms will go out in the next few days with the amendments if approved. We are looking to hold the event at some point in March.
- Grad Pool Party will take place on June 16th with a rain date being June 18th. Grad ceremony and dance will take place on June 19th and the Grad breakfast will take place on June 20th.
- A big Thank you to Mmme Cohen and Ms Guzman for all their help before, during and after Breakfast with Santa. The grade 6 children enjoyed being elves and being a key part of the day's activities. They also really enjoyed the bonus games in the afternoon.
- The next grad meeting will be held on Monday, February 10th at 7:00 via zoom
- Clothing sales are going well. We have included pink anti-bullying t-shirts on our website. Orders can be made at any time.
- Breakfast with Santa this year was another successful event. It was an all day event with buffet style breakfast in the morning and games in the afternoon. Thank you to everyone for all their hard work.
- If approved, Spring Family Night will be held on Friday, April 25th.
- We will be holding our staff/teacher appreciation week the week of April 14-17th. We will keep those details a secret. Next meeting will be held on February 18th.
- Carnival week will be held the week of February 24th. Home and School will support the school by providing volunteers, providing Hot Chocolate and running Bingo.
- Next Home and School meeting will take place on February 12th via Zoom.

**e) Regional Parent Report**

- At the December meeting, the focus was on the Vaudreuil area not being ready for the high schools that are coming.
- There was talk about teachers' inability to plan field trips. It was nice to be able to say that our school staff has not been having the same issues and have been able to plan quite well.
- During the January meeting, they had a quick demo of Allo Prof, a website provided by the province of Quebec to help parents, students and families by offering them homework help tips, interactive exercises, and educational games. There will be a public facing demo of the offering that will be shared in the near future. You can go visit [alloprof.qc.ca](http://alloprof.qc.ca) for more information.
- High school enrichment exam report: Out of 1002 students who registered for the exam, 868 were from LBPSB. Of those 1002 students, only 913 actually wrote the exam, with 547 being accepted into an enriched program.

**8. Correspondence**

- None at this time.

**9. Varia**

- None at this time.

**10. Questions from the Public**

- None at this time.

**11. Next meeting date and time**

- February 26th at 7pm, in person at school.

**12. Closure**

**MOTION** to adjourn meeting at 7:53pm

**RESOLUTION #:** 2024-63-GB-5

**MOVED BY:** Shannon Leithman

**SECONDED BY:** Brittany Hunting

**ADOPTED UNANIMOUSLY**

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Chairperson Signature

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Principal Signature