



## École St. Charles School

<b>Governing Board Minutes</b>	
<b>February 26<sup>th</sup>, 2025</b>	
<b>Present</b>	<b>Status</b>
Bellas, Madison	Teacher Representative
Bennett, Laura	Daycare Technician
Doan, Jason	Commissioner
Guy, Stephanie	Teacher Representative
Hersh, Kelly	Teacher Representative
Hunting, Brittany	Teacher Representative
Jackson, Shawn	Chairperson, Parent Rep.
Larocque, Mathieu	Principal
Liethman, Shannon	Support Staff
McLean, Ross	Parent Representative
Orenbach, Steve	Parent Representative
Parasuco, Vanessa	Parent Representative
Read, Julianne	Parent Representative
Shore, Allyson	Substitute Member
Soles, Justine	Teacher Representative
Tataris, Anna	Secretary / Parent rep.

Absent: Genevieve Roberge (Parent rep)  
 Marc Montmarquette (Substitute member)

### 1. Welcome and call to order

Meeting was called to order at 7:05pm

## 2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations.

We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

## 3. Review and adoption of Agenda

- Removal of 6.g Student Time Table 2025-26

**MOTION** to adopt the agenda of February 26th, 2025 with amendment.

**RESOLUTION #:** 2024-64-GB-1

**MOVED BY:** Steve Orenbach

**SECONDED BY:** Kelly Hersh

**ADOPTED UNANIMOUSLY**

## 4. Review and adoption of minutes from meeting on January 29<sup>th</sup>, 2025

- Reviewed

**MOTION** to adopt the minutes from meeting on January 29th, 2025

**RESOLUTION #:** 2024-64-GB-2

**MOVED BY:** Vanessa Parasuco

**SECONDED BY:** Ross McLean

**ADOPTED UNANIMOUSLY**

## 5. Questions from the Public

- None at this time.

## 6. New Business Arising

### a) Annual Report 2023-2024

- Action Plan presented and reviewed

### b) Principal Criteria 2025-2026

- Reviewed no changes made

### c) Budget Consultation 2025-2026

- **Suggestions to focus funds on as follows;**
- Infrastructure

- Invest in our students with special needs, Support needed for school and daycare
- Technology and student materials
- More funding for field trips
- Investment in extra curricular activities and sports
- Invest in transition between elementary and highschool

**d) Field Trips**

- Grade 5 & 6 will be going to Clip ‘N Climb for team building and healthy activities on November 4th 2025 from 9am to 3:15pm by school bus. It will be at a cost of \$45 per student at a ratio of 1:10.
- The whole school will get to experience a Plateau Astro-Planetarium show (a mobile planetarium) to complement our STEAM theme of “SPACE”. This is to inform and build excitement for our students about space. The K’s and cycle one will be experiencing this on Wednesday, April 23rd, and cycle 2 and 3 will be experiencing it on Friday, April 25th. They will be in 30 minute blocks all day. It will be at a cost of \$8 per student, and it will be a ratio of 1:8.
- There is an increase to the Grad QC Trip that was previously approved. Due to the amount of children signed up for the trip, the cost to parents will increase from \$315 to \$330.

**MOTION** to approve the above field trips and amendment

**RESOLUTION #:** 2024-64-GB-3

**MOVED BY:** Stephanie Guy

**SECONDED BY:** Shannon Liethman

**ADOPTED UNANIMOUSLY**

**e) ‘April Schools’ Fundraising Campaign (Montreal Children’s Hospital)**

- Fish by fish, we will build a healthier and stronger future for sick children. Throughout April, students are invited to donate \$5 each and receive a paper fish as a symbol of their support.
- Students can color their fish to create a giant ‘aquarium’ display in a common area of the school to showcase their art.
- Participating schools will be listed on the Children’s Foundation website. Each school will also have its own fish in a virtual aquarium on the giant screens of the Donor Wall in the Hospital, which will grow as donations come in.
- As contributions grow, so will the marine life - from a small goldfish to larger sea creatures like a stingray or even a whale!
- One participating school will be selected to receive a special visit from Children’s spokesperson and former NHL all star, P.K. Subban! This will be a fun, interactive event your students will never forget.
- This will engage students to foster creativity, teamwork, and a sense of community while helping young patients and their families when they need it most.

**MOTION** to approve the Schools Fundraising Campaign pending staff council approval

**RESOLUTION #:** 2024-64-GB-4

**MOVED BY:** Julianne Read

**SECONDED BY:** Madison Bellas  
**ADOPTED UNANIMOUSLY**

**f) McGill Research Project**

- McGill Researcher, Hagit Malikin is seeking approval to distribute information to the St. Charles community in regards to conducting a research project entitled, “Determination of intergenerational Transmission of Parental Emotion Regulation and Emotion Socialization”.

**MOTION** to approve the McGill Research Project

**RESOLUTION #:** 2024-64-GB-5

**MOVED BY:** Steve Orenbach

**SECONDED BY:** Allyson Shore

**ADOPTED UNANIMOUSLY**

**g) Home & School Requests**

- **Talent Show Bake Sale:**  
The Grad Committee requests approval to hold a bake sale during the SR. Variety show being held on Thursday, March 27th, 2025. Baked goods and beverages will be provided by the grad parents and will be sold, before and after the show as well as intermission.
- **DQ Spring Coupon Fundraiser**  
Grad committee requests approval to hold a fundraiser in collaboration with Dairy Queen Saint Charles. This fundraiser offers to the community the ability to buy “card vouchers” to receive specific items at Dairy Queen on St. Charles blvd ONLY. Vouchers will be sold in advance to start redeeming on May 16th, 2025 and run through until October 13th 2025. The cost per card would vary depending on which option is selected;  
**Option 1:** x5 (SMALL) Sundaes for \$26.00 (+/- \$1) with \$5.00 of every card sold goes towards the graduating class.  
**Option 2:** x 5 (SMALL) Blizzards for \$32 (+/- \$1) with \$5.00 of every card sold goes towards the graduating class.  
**Option 3:** x5 (SMALL) Milkshakes for \$31.00 (+/- \$1) with \$5.00 of every card sold goes towards the graduating class.  
**Option 4:** x3 Treatzza Pizzas for \$48 (+/- \$1) with \$10.00 of every card sold goes towards the graduating class.  
**Option 5:** an 8 inch regular ice-cream cake for \$35.00 (+/- \$1) with \$5.00 of every cake sold goes towards the graduating class.
- **Grad Pool Party**  
The Grad Committee requests approval to hold a pool party on June 16th, 2025 (rain date Wednesday, June 18th, 2025). The pool party will take place at the Thorndale Pool. Escorted by staff members, the students will walk over to the pool from the school in the morning for a fun-filled day of swimming. They will be treated to lunch and fun snacks during the day and return to school before 3:15pm. There is a possibility of a fee of a maximum of \$10 per student in the event that the grad budget does not have enough funds.

**MOTION** to approve the other Home & School requests

**RESOLUTION #:** 2024-64-GB-6

**MOVED BY:** Brittany Hunting

**SECONDED BY:** Justine Soles

**ADOPTED UNANIMOUSLY**

## 7. Reports

### a) Daycare Report

- The income tax receipts have gone out via the parent portal. Unfortunately, for some reason, students who have already graduated cannot seem to get access, but they are being mailed out to them.
- Due to the snow day earlier in the month, the ped day on March 24th which originally had daycare closed, will now be open.
- There continue to be many outstanding accounts. This will be getting further, closer attention.

### b) Principal Report

- The re-registration process is officially complete. All families expected to re-register at St. Charles have done so, which is extremely helpful in planning for the 2025-2026 school year. Preliminary numbers show a very similar school population for 2025-2026.
- The last week of January, cycle two students welcomed percussionist and music educator Taia Goedert during their music classes. Ms. Goedert was there to help facilitate the creation of music using buckets as drums. Ms. Goedert returned for a school wide assembly on February 14th and brought the flavors of Brazil through her music. The students got to participate in the creation of music throughout the presentation.. Ms. Goedert believes that the best way to learn about music is to create it! Thank you to Ms. Pan for organizing this great learning opportunity!
- Officer Khobee Gibson came by St. Charles the week of February 3rd to give a presentation on bullying and cyberbullying to the students in grades 3, 4, and 5. Everyone was engaged and eager to participate in the conversation, and all are now more knowledgeable on the topic.
- A student band from John Rennie High School came by St. Charles on Tuesday, February 11th to play for our students in K4 to grade 4. This musical experience added some excitement to the day and allowed our school to support and encourage another LBPSB academic program
- During the month of February, the dental hygienist from the CIUSSS came by to do some dental exams with students in grade 2 and performed some follow-up work with some of them.
- The recent new layer of snow coincided perfectly with the rental of cross-country skiing equipment from the school board. Thanks to Mr. Cairns, some of the St. Charles students had the opportunity to try a new winter sport as they glided on the snow in the schoolyard and neighboring park.
- Last week, Tealey Ka'Sennisaks visited with the students to talk about beekeeping as a form of medicine and the work that she does with bees. Thank you to Ms. Patricia for this special opportunity, which was complementary to the planting of the tulip bulbs back in the fall.
- Black History Month has inspired many different classroom initiatives around the school.

The various activities and learning opportunities have included literature reviews in preparation for a biography pamphlet project, a Black History scavenger hunt, an art exploration of Alma Thomas's work, and the study of Viola Desmond's impact on Canadian society which will evolve into art projects such as a collaborative mural and the creation of personalized banknotes.

- Today, February 26th, St. Charles recognized Pink Shirt Day by wearing pink shirts. The Anti-bullying Club was busy visiting all the classes to deliver a presentation about bullying and the importance of being kind to others.
- Carnival week has been successful so far. The large amount of snow we have received this year made for a fun day of outdoor activities yesterday. Thank you to the Home & School volunteers and Ms. Brown for helping out! We look forward to the school wide bingo on Friday afternoon!

- We are looking into potentially making changes to the student timetable for next year. Currently we are reviewing options and will be making decisions on these changes. It would be in regards to the lunch and recess schedules. When a decision has been made, it will be shared with the Governing Board.

**c) Commissioner Report**

- We are now in our 5th year of the fight pertaining to Bill 40. It reached the Court of Appeals 3 weeks ago. We are now waiting for the ruling.
- The Long Term Planning Committee looks at the health of the school board over different year increments. This committee chooses the major school changes. One topic discussed was the reorganization of off island schools because the population there has increased tremendously. Nothing is set in stone yet. The Government has approved the building of 2 schools for the english community however funds have not yet been allocated as they are still looking for land to purchase, plans, and builders. As a result of all that in the works, major school change for the off island school network has been postponed. There is no talk about on island changes as of now.
- Please see the report from the February 24th Meeting.
  - <https://www.lbpsb.qc.ca/wp-content/uploads/2025/02/2025-02-24-Council-Summary-EN.pdf>

**d) Home & School Report**

- The last H&S meeting took place virtually on Feb. 12th, 2025.
- Sub-Committee Updates:
- Fundraising:
  - The "Recipe in a Jar" campaign has closed. Total profits were \$131.50. Thank you to those who ordered.
- Lunch:
  - The first Amir lunches were successful receiving positive feedback from staff and students.
- Grad Committee:
  - Grad photos were taken on Jan.22nd.
  - The baby-sitting course was held on Jan.24th. 28 students completed the course.
  - Principal for a day fundraiser went out to the community. The deadline to purchase tickets for the draw is this Friday.
- Clothing
  - Sales are going well, we've made around \$700 according to rough estimates. We

have closed the pink shirt sale. Spring clothing items and quotes to come.

- Family Night  
The next family night is scheduled for Friday, April 25th family night.
- Carnival  
All outdoor stations including hot chocolate were a success at yesterday's activities. Thank you to Mr. Cairns, the grade 6 students and all the parent volunteers for your planning and help running the fun filled day.  
Feb. 28th is school wide bingo & cookies will be served.
- Next H&S meeting: March 19th, 2025 @ 7:15p.m.

**e) Regional Parent Report**

- Nothing to report at this time.

**8. Correspondence**

- None at this time.

**9. Varia**

- Hope to hold the last Governing Board meeting to be in person if possible.

**10. Questions from the Public**

- None at this time.

**11. Next meeting date and time**

- March 26th, 2025 via zoom

**12. Closure**

**MOTION** to adjourn meeting at 8:35pm

**RESOLUTION #:** 2024-64-GB-7

**MOVED BY:** Laura Bennett

**SECONDED BY:** Madison Bellas

**ADOPTED UNANIMOUSLY**

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Chairperson Signature

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Principal Signature