

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

1. Welcome and call to order : 7:16pm
Attendance: Rebecca, Talia, Allyson, Donna, Nada Mercuri, Anna, Giovanna, Julianne, M. Laroque, Pierre, Brenda, Layla Barroca, Sandra, Darine, Lorry Portela, Sandy
2. Review and adoption of Agenda
Motion to approve Agenda made by Julianne, seconded by Allyson; adoption of agenda as presented passed unanimously
Resolution # H&S 2024 – 09.11.1
3. Review and adoption of Minutes of May 8th, 2024
Motion to approve the minutes by Giovanna, seconded by Julianne; adoption of minutes as presented passed unanimously.
Resolution # H&S 2024 – 09.11.2
4. Explanation of Home & School and contact information
Talia explained that H&S is the connection between home and the school.
H&S raises money to benefit students (Breakfast with Santa, footloose, allocation, apples for Terry Fox, etc)
Always best to contact the H&S email if you need anything
Talia introduced the executive members
Presidents: Talia D’Costa and Allyson Shore
VP’s: Julianne Read and Donna Coelho
Treasurers: Allyson Shore and Nadia Sears
Membership and Volunteer Coordinator: Sandra Darie
Allocation: Kimbi Betsalel
Secretary: Rebecca Forbes
Newsletter: Lorry Portela
5. QFHSA update - Rose
We had our first Board meeting on August 27th.
We established all our committees (Education, Resolutions, Rights, Nominations, Finance, Constitution & By-laws) and named the chair and vice-chair of each.

We also established a new Membership committee which will work on its mandate. If you are interested in attending/joining a committee, please contact the office.

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

The Executive workshops will start earlier this year to help the new members who were volunteered (or voted) to be the president, treasurer or membership chair. The dates are September 17th - Membership; September 19th - Treasurer; and September 24th - President/Vice-President. School Board elections will be held October 27th - advanced poll and November 3rd - election day. If you have or know of young adults who have turned 18 since 2021 please be advised that unless they switch to the English voters' list, they will not be allowed to vote.

The Voter transfer form can be found on the board site. Fill it out, sign it, scan it and send it off to the school board.

5.1 Fall conference

Rose was not there so no report on this

6. Procedures re: volunteers

Talia spoke about what we are allowed to do and are not to do in respect to interacting with teachers, staff and students

-code of conduct to sign by volunteers

- park in church parking lot when volunteering

7. Governing Board/H&S Liaison- Not Assigned

Job is to take notes during GB meetings and report back to home and school

Review notes from H&S meeting done by secretary and report what H&S has done to GB

8. Parent Representative - Unknown

No GB meeting yet so representative has not been chosen by GB

9. Principal report - M. Larocque

Student enrolment is at 284 students

There are 20 teachers including specialists

Fire drills will be done in the coming weeks

Parent volunteers to start back again including the Library

Terry fox run will be on Sept.26th

Welcome back bbq to be on Friday, Sept. 13th

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

10. Sub committee report

10.1 Welcome back celebration 2024-2025 - Talia and Allyson

BBQ will be from 530-8:00pm

Fire trucks can not come so we are taking out the beat the bucket game. Looking for volunteers to dunk. Hotdogs, hamburgers, chips, water and juice will be offered.

Parents have pre ordered food we will have food for sale at the event. Burgers to come from M&M they are pre cooked.

Grads will have a bake sale

We will sell cotton candy, Christian to get cotton candy machine

Will have used clothes sale, tattoos, and a membership table

10.2 Craft Fair - Talia

First meeting was on Sept. 10th

22 tables sold so far max of 28 to be sold - \$75/table

We are looking for people to help solicit for raffle prizes, we made good money last year on the raffle but we had many gifts that were collected for Big Bang but since we did not do Big Bang they were used for the Raffle. Caroline collected these gifts but she is no longer in the school.

The date of the Fair is Nov. 9th 10-3pm

10.3 Membership - Sandra

24 members so far

8 new members

We have a campaign for new members to win a 25\$ gift card for Tim Hortons if they sign up before Sept. 30th

10.4 Pizza/Dagwoods - Giovanna and Nadia

53 responses for pizza lunch so far

Oct. 7th is the first pizza lunch

The cost is \$6 a slice with a juice

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

10.5 Fundraising - Allyson & Rebecca

Form went out last week

37 boxes requested so far

Chocolates are bigger and are \$5

Chocolates will be picked up from the supplier on October 7th and distributed to the students on October 11th.

10.7 Photos - Julie

Photo day is Sept.16th

This year there is a full body pose. A message has been sent to the parents to let them know

The schedule has been sent to M. Larocque for approval

10.8 Grad Committee - Anna & Darine

The grad committee had their first meeting this past Monday, September 10th.

We discussed some of the fun activities and fundraisers that we will be doing for the grads this year.

First fundraiser on the plan is our bake sale that will be held at the welcome back bbq this friday.

We will be starting the pasta lunch fundraiser soon.

Also a heads up, for the babysitting course, the person in charge let us know that there was a price increase, however, she was willing to honor the price we paid this past year. However, she did mention that it will be increased next year as she needs to keep up with inflation. This is just something to keep that in mind for next year's graduates.

We would like to pass the following motions:

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

GRADE 6 HALLOWEEN PARTY

The Grad Committee requests to hold a Grade 6 Halloween Party at the end of October 2024; date and time to be agreed upon by M. Larocque and grade 6 teachers. This will be at no cost to the parents.

Motion to approve the Grade 6 Halloween party made by Julianne, seconded by Lorry; motion passed unanimously.

Resolution # H&S 2024 –09.11.03

RED CROSS BABYSITTING COURSE

The Grad Committee requests to offer the updated Red Red Cross Babysitting certification course to the grade 6 students through Formation Etincelle de Vie Inc. in school on a ped day for 7 to 8 hours. This course has been offered in the past, and has been organized by volunteers from the grad committee. Pending M. Larocque's final approval, the date will be Friday, January 24th 2025. The cost would be \$80 per student and is paid directly to the company by signing up through them via a customized link for us on their website. Students must attend the entire course day in order to be certified. There is a maximum number that will be accepted on a first come, first served basis. There will be parent volunteers present the day of, to facilitate and supervise the day's event. Lunch and snacks are to be brought by the students themselves. At the end of the day, the students will be dismissed to their parents by a volunteer, and students who attend daycare will return to their supervisors.

Motion for the grade 6 students to participate in the babysitting course made by Anna, seconded by Breanda; motion passed unanimously.

Resolution # H&S 2024 – 09.11.4

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

10.9 Newsletter - Lorry Portela

Talia spoke on Lorry's behalf

Sept. 16th is the deadline

Please send your submissions to Lorry as soon as your event has happened

10.10 Clothing/Used Clothing - Talia

There will be a meeting in the next few weeks

Used clothing sale at welcome back bbq

11. Sub committees to be formed still

An email will be sent out to sign up for sub committees shortly

We need to add winter carnival as a sub committee

The following are the subcommittees that need to be formed. An explanation was given about each committee

11.1 Clothing Committee

11.2 Allocation

11.3 Family Night

11.4 Photo committee 2025-2026

11.5 Breakfast with Santa

11.6 Staff and Daycare Appreciation

11.7 Carnival- add

11.8 Literacy - removed

11.9 Footloose

11.10 Welcome back celebration 2025-2026

11.11 Fundraising

11.12 Pizza Lunch

11.13 Gardening- remove

11.14 Book Fairs- remove

11.15 Open House

11.16 Holiday Market

12. Business Arising

12.1 Presentation of financial report of the year ended August 31, 2024 -Allyson

Minutes
ST CHARLES HOME AND SCHOOL
September 11th, 2024

Allyson presented the financial statement from the 2023-2024 school year
See attached copy of the financials.

12.2 Presentation of the 2023-2024 H&S annual report

Tabled to next meeting

13. New Business

Nothing to Report

14. Varia

Nothing to Report

15. Correspondence

No Correspondence

16. Question Period

No Questions

17. Next meeting date - October 9th 202

18. Meeting Closure 8:05 pm

Motion to close the meeting at 8:05 made by Anna and seconded by Allyson.

Resolution # H&S 2024 – 09.11.5