

Minutes
ST CHARLES HOME AND SCHOOL
November 13th, 2024

1. Welcome and call to order : Time: 7:22

Attendance: Rebecca, Talia, Julianne, Donna, Rose, Lorry, Anna, Stef, Julie, Allyson, Kadian, Giovanna, Mr. Larocque, Sandra, Nadia, Pierre, Layla, Kimbi, Darine, Polly

2. Review and adoption of Agenda

Motion to approve Agenda: Julianne

Motioned seconded by: Anna

Resolution # H&S 2024 – 16.11.01

3. Review and adoption of Minutes of

Motion to approve minutes as presented

Motioned by Julianne

Seconded by Giovanna

Resolution # H&S 2024 –16.11.02

4. Governing Board/ H&S liaison Report - Julianne/Layla

1. Principal's Report:

- ☐ On Friday, October 11th, the interim report card was made available to all parents/guardians. Term 1 officially ends on Monday, November 4th, with report cards available on November 18th. Parent-teacher conferences will be November 21st and 22nd - more information to come soon.
- ☐ Our school survey will be completed by grades 4-6 in the fall. The ABAV committee will be meeting on November 8th to discuss any extra questions there should be on the survey.
- ☐ A representative from AMCAL was at St. Charles to visit with the K4 and K5 groups during the month of October. The purpose of her four separate visits was to reinforce social skills through fun and games.
- ☐ On Friday, October 11th, St. Charles welcomed aerospace educator Brian Ewenson for a school wide assembly which took place in the gym. Students and staff alike appreciated how Mr. Ewenson brought space down to earth through his presentation full of images and videos.
- ☐ The grade 3 students enjoyed a gorgeous day on Tuesday, October 22nd, visiting an Iroquois village from the 1500's. This trip complemented the grade 3 History curriculum perfectly.

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- ☐ On Wednesday, October 23rd, some of the grade 4, 5, and 6 students took part in the Cross-Country Run event held by the LBPSB at the Morgan Arboretum. Congratulations to all those who participated and thank you to all the teachers and volunteers who made this day a special one.
- ☐ Throughout this week, all St. Charles students have been taking part in a communal art project led by a local artist, where they have come together and created a piece that will be displayed in the center of the bus lane area. Stay tuned for the final product!
- ☐ All grade 6 students who would like to be considered for an LBPSB Enrichment Program for grade 7 will need to be registered for the LBPSB enrichment exam. The exam will take place at St. Charles the morning of November 15th, which is a ped. day. Registration information is on the LBPSB website.

2. Home & School Requests were all approved

- ☒ School Clothing Website
- ☒ Grad Dairy Queen Holiday log fundraiser
- ☒ Family Bingo Night (Dec. 6th)
- ☒ Recipes in a Jar

3. Field Trips:

- ☐ Grade 3 will be going to Ecole de Cirque Verdun on June 9th 2025 to promote physical activity, cooperation and community learning the various arts and skills of performers. It will be an all day trip and they will be transported by school bus. It will be at a ratio of 1:8 and at a cost of \$42 per student.

4. GB rolls to appoint:

- ☐ Still searching for a parent committee representative & alternate

5. Next meeting: Nov. 27th @ 7p.m.

5. Parent Representative - not assigned

6. QFHSA update - Rose

Press release 3 of the awards was not being represented. An interview was done with CBC regarding this. Youth exploring science bring in computers to set up AI. Fall conference this Saturday Nov. 16th.

7. Sub Committee Reports

7.1 Donation Committee- Talia

Our main focus was to secure prizes for the Holiday Market. We were able to get some really great stuff. We had over 70 prizes donated from various businesses (please refer to the sponsor flyer for the list of vendors. It would be nice to support these businesses as they so generously

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support us. We will be issuing an official sponsor certificate to each of the sponsors as a little thank you.

We had prizes leftover, some of which we can use for Family Night. The rest we can keep for giveaways throughout the year.

7.2 Membership- Sandra

We currently have 35 members from which 11 are new . Not everyone paid their dues so please make sure to send in your payment.

Also , tonight we will reveal the prize winner of our Tim Hortons 25\$ gift along with other prizes that we had

7.3 Lunch committee - Giovanna/ Nadia (Resolution)

During our last Lunch Committee meeting we discussed restaurant options, dates and pricing.

The meeting was held Last Monday November 11th.

Below are some of the pointers mentioned.

DAGWOODS will sell at \$7.50

And we will offer them on the following dates.

JANUARY 17th 2025

FEBRUARY 14th 2025

MARCH 14th 2025

APRIL 11th 2025

MAY 9th 2025

AMIRS will sell at \$10.00

And we will offer them on the following dates.

JANUARY 31st 2025

FEBRUARY 28th 2025

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MARCH 28th 2025

APRIL 25th 2025

MAY 23rd 2025

These are some other dates we discussed.

Dates to remember:

November 27th GB has to approve the Amir lunch.

November 28th form will need to be ready to go out.

December 9th will be the deadline for all orders starting January 2025.

Options for Amirs lunch:

Chicken with rice and potatoes, no sauce.

Falafel with rice and potatoes, no sauce.

*Nadia needs to ask if cutlery is included.

We will not need any other lunch committee meetings for a while. However we may send out another volunteer form in future with some date to help out with these added lunches.

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Motioned by Sandra

Seconded by Stef

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7.4 Fundraising - Rebecca/Allyson (Resolution)

We are still trying to close up the fall fundraiser, a few people still need to send in their payments. A final notice email went out to those who still need to pay and the deadline for the payments was Monday Nov. 11th. (3 still have yet to pay). We will be running the Recipes in a Jar campaign starting Nov. 22nd and the deadline to order will be Dec. 11th so then orders will be received by those who ordered before the holidays. We also would like to sell Jams in the spring and have a resolution for this.

Motioned by Lorry

Seconded by Giovanna

Resolution # H&S 2024 –16.11.04

Requesting to sell jams in various sizes, buy individual or packages
Will run in the spring

7.5 Photos - Julie

Sept. 15th for photos possibly

Possibly looking into grad photos with other photographers for 2025/2026

7.6 Grad - Dareen/Anna

Had a meeting last week, grads had their halloween dance, received their grad clothing at the dance. Nov. 20th next grad meeting, babysitting course form ready to go out this week, Jan. 24th will be the course day. Grad log fundraiser will be starting up soon. Have a motion to pass..

Principal for the day. Dates to be determined by Mr. Larocque

Motion by Giovanna

Second by Talia

7.7 Clothing - Kimbi

We changed the brand this year for the clothing to a better quality

We also have a wide variety of colors available for most of the t-shirts and sweatshirts

The website is up and running and was communicated on Monday

We are asking for orders to be submitted by Nov 14 for those who need their items for spirit day at the end of November

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There is a separate order form for teachers as their pricing is different

7.8. Allocation - Kimbi

Allocation:

Fall allocation claims have all been received. All have been processed and reimbursed except for 2. One was submitted late and the other there is some back and forth trying to get the appropriate proof of purchase/payment.

There is an allocation meeting coming up on November 26th to go over allocation numbers

7.9 Breakfast with Santa - Lorry/ Rebecca

We had our second meeting last night (Nov. 12th) Our date for the big day has been confirmed and it will be Friday Dec. 13th with a back up date of Thursday Dec. 19th to only be used if the school needs to be closed for an unforeseen reason. Tables and sound system have been confirmed, Santa has been contacted at the North Pole and will be in attendance. Letter of the days events and schedule has been sent to Mr. Larocque and staff. A link to a google volunteer form was sent out today to all the members of the BWS committee. Planning is now in full swing! Our last meeting will be held on Tuesday Dec.3rd.

7.10 Family Night- Darine/Layla

Have a meeting on Nov. 18th to finalize things, count is 49 people signed up so far

7.11 News Letter- Lorry

The second edition of the newsletter is due on December 9th. As in years past they will hold a spot for us to add in BWS after the fact.

We ask that you provide your submissions in the days following you event, so that we can gradually work on the newsletter. We would appreciate receiving a couple of paragraphs from all committee heads below.

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- Lunch
- Family Night
- Clothing
- craft fair
- BWS
- Grad
- . Fundraising

7.12 Holiday Market- Talia

On November 9th, we opened the doors of our school to the public as we hosted our second annual St. Charles Holiday Market. We sold 29 tables at \$75/each and vendors also provided raffle prizes. Altogether we had 13 prizes which included Habs and Nutcracker tickets, a flight voucher, putting edge, paintball Mirabel, certificates, beauty items, beauty services, toys, candy, and much much more. Altogether the prizes brought in \$858 dollars. We also had a wonderful bake sale which generated \$414.

Last year we made \$2734.77 and our goal this year was to break \$3000. Well we did it! This year when all was said and done, we raised approximately \$3303.17.

A huge thank you to everyone who came out to support, including our Mayor Jim Beis, city councillor Louise Leroux and school commissioners, Jason Doan and Alaina Charzan. A huge thank you to Mr. Harrison for coming in to help on Saturday, to Ms Brown for baking her signature apple crisps for bake sale. An immense thank you to M. Larocque for all of his help and support. And last but not least, the very biggest thank you to all of the volunteers who helped with planning, soliciting prizes, setting up on Friday night and volunteering at the event. It fills my heart that this event is as successful as it is and that would not have been possible without all of you!

7.13 Carnival- Talia/Allyson

We will meet with M Larocque and Mr Cairns to see how home and school can help with the planning and executing and also to know if we will need to allocate any funds to this.

7.14 Staff Appreciation- Talia (Resolution)

We would like to change up staff appreciation this year. It's a lot to do surprises each day and trinkets in the cubbies. We would like to send out a survey next week to the staff to get a consensus on what to keep, what to nix, and what to change. With the cost of food going up, it

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costs close to \$1000 to be able to provide lunch for the entire staff. Add to this the issue of logistics with 2 separate lunches and it can be a little cumbersome. Perhaps, if the staff wishes, we can use that money to spruce up the staff room and daycare area. All ideas are welcome. We would really need a volunteer to head up the staff appreciation committee.

Finally, we would need a resolution.

Request for approval to solicit the school community for donations which will be used to purchase items for Staff Appreciation. These funds will be set aside and used only for Staff Appreciation purposes. The community has always been generous with this and most have expressed satisfaction for the opportunity to offer a cash donation in lieu of time or other requests. An email or letter will go out to the community to be approved by M Laroque before it goes out.

Motioned by Anna

Seconded by Julianne

Resolution # H&S 2024 –16.11.

7.15 Treasury Report- Allyson

8. Principal Report

Oct. 11th st charles welcomed someone from Aero space, Oct. 17th cross country run happened, week of Oct. 28th a piece of art was done by all students in the school bus area. Oct. 31st halloween celebration. Cycle 3 students went to clip n climb on Nov. 1st, Nov. 4th was end of first term, parent teacher interviews coming up. Monday nov. 11th school wide assembly included a guest speaker. Request for list of all home and school members to put on home and school page

9. Business Arising: none

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10. New business: none

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11. Varia

Upcoming meetings for December

BWS DEC 3

Grad Dec. 2nd

ALLOCATION meeting December 4th

RSVP for our Holiday Gathering

12. Correspondence: none

13. Question period: none

14. Next meeting - H&S Meeting December 11

15. Closure Time: 8:16

Motion to approve closure by: Lorry

Motioned seconded by:Giovanna

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