

Minutes
ST CHARLES HOME AND SCHOOL
December 11th 2024

1. Welcome and call to order : Time: 7:23

Attendance: Rebecca, Talia, Allyson, Donna, Julianne, Nadia, Nada, Layla, Giovanna, Anna, Mr. Larocque, Kimbi, Darine, Kadian

2. Review and adoption of Agenda

Motion to approve Agenda

Motioned by Darine seconded by Anna

Resolution # H&S 2024 – 11.12.01

3. Review and adoption of Minutes from November 2024

Motion to approve minutes as presented

Motioned by Layla seconded by Darine

Resolution # H&S 2024 –11.12.02

4. Governing Board/ H&S liaison Report - Layla

- All the home and school requests were approved
- Dropping ELA in cycle 3
- Ottawa field trip approved for Grade 5
- January 27th next meeting

5. Parent Representative - Ross McLaine

- No report for this month Ross not at meeting

6. QFHSA update - Rose (not present but sent her report)

- The Board has moved to change our insurance company which has affected a number of our Associations which had activities in December.
- Fall conference was attended by 55 participants representing 15 Associations.
- We held 3 townhall meetings at the start which were well received. There was much interaction as well as networking done and a couple of members were anxious to host future townhall meetings.
- One of our directors has resigned due to personal issues and we thanked him for his work at the Board and the Education committee.
- We're looking at hosting an event for Black History Month.

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7. Principals report - M. Larocque

- During the week of Nov. 8th students filled out a survey about their school perception.
- Parent teacher conferences were held on Nov. 21st and 22nd.
- Family bingo night was on Friday Dec. 3rd.
- BWS is this Friday Dec. 13th
- Friday Dec. 20th is a shortened day finishing at 12:30.
- Theme days will be during the last week before christmas break.
- Junior winter concert will be held on Dec. 17th.

8. Sub Committee Reports

7.1 Donation Committee - Talia

- No update

7.2 Membership - Sandra

- Payments have all been received.

7.3 Pizza and Dagwoods - Giovanna, Nadia

- Dagwood and Amir forms are now open, Pizza is going well.

7.4 Fundraising - Rebecca, Allyson

- Fall fundraiser is officially finished and all money has been collected. We are waiting for the bill from the chocolate company to pay them. We raised approx. 5K which is down from last year.
- Recipes in a jar are currently running and will finish December 20th.
- We would like to pass a motion for a new fundraiser that will be ongoing throughout the year.
- Motion to approve:
It is panier du Fermier which is a weekly fruit & vegetable box. It is a local company that sells weekly fruits & vegetable boxes for 40\$ (valued at \$75-80\$). All families and friends from each school are provided with a promo code that is used to purchase weekly fresh fruit & vegetable boxes online at www.panierdufermier.ca. A donation of 1\$ will be given back to your school for every box sold. There is no contract or commitment, families could choose to order whenever they wish.

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Motioned by Anna seconded by Darine

Resolution # H&S 2024 – 11.12.03

7.5 Photos - Julie

- No updates this month

7.6 Grad - Anna and Darine

- DQ fundraiser is now closed
- Grade 6 elves are ready for BWS
- Yearbook is underway
- Jan.24th babysitting course.
- Discussion on removing cap of tickets purchases for Principal for a day.
- Motion to remove the cap for purchasing tickets for Principal for a day, will bring it to GB in January.
- motion approved by:Darine Seconded by all

Resolution # H&S 2024-11.12.4

7.7 Clothing - Kimbi

- Bulk of orders are received
- orders are going very well
- The website will remain open all year.

7.8. Allocation - Kimbi **(resolution)**

Motioned to approve Allocation for the teachers

Motioned by Anna Seconded by Layla

Resolution # H&S 2024 – 11.12.5

7.9 Breakfast with Santa - Rebecca, Lory

- BWS will be held this Friday Dec. 13th. It is an all day event and is sure to be a lot of fun for everyone!
- We have received all of the food and are ready to go! The morning will consist of two sittings, the first being the seniors who will enjoy a buffet style breakfast served by our very own grade 6 elves, during this time Santa will arrive, the juniors will then come down for their breakfast.
- Afterwards the gym will be transformed into the north pole and the afternoon will consist of a variety of reindeer games. A special treat will be given to the kids from Mrs.

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Claus and before the end of the day the Elves will come back to the gym to enjoy some extra game time planned out by the grad committee.

7.10 Family Night- Darine & Layla

- Family night was a big hit
- the trivia game was also a big hit
- Looking forward to the next one

7.11 News Letter- Lorry

- The second edition of the newsletter is now due, so we ask that you provide your submissions by tomorrow morning at the absolute latest. We would appreciate receiving a couple of paragraphs from all committee heads. As in years past they will hold a spot for our beloved BWS but we need to have the rest completed ASAP.

7.12 Carnival- Talia, Allyson

- We have some preliminary plans. Basically we will gather some home and school volunteers to help facilitate events for carnival week. Once we have dates and times in place, we will be reaching out to the team to fill volunteering positions.

7.13 Staff Appreciation - Talia

- We have received the results of the staff survey and received some pretty great insight into how to move forward.
- We are still looking for someone who would be willing to head up Staff Appreciation. The staff has given us some great ideas that we will go over with M Larocque, but I anticipate being able to streamline things to make it much smoother of a planning process.
Hoping someone will take it on, I will be there as back up.

8 Treasury- Allyson

- Went through the financials see attached

9. Business Arising

Nothing this month

10. New business

Nothing this nothing

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11. Varia

- Please make sure all zoom links go out 1 week before the meeting
- Please put all questions for Mr. Larocque in the H&S drive under questions Larocque
- Open House Jan. 16th during the day
- If you need things sent to Mr. Larocque rush i.e. after the weekly questions have gone out and can not wait until the next week please send us an email formatted so that we can forward the email to him.

12. Correspondence: Nothing this month

13. Question period: Possible for new people to get some info about what they would need to know

14. Next meeting - Jan. 15th 2025

15. Closure Time: 8:50p.m.

Motion to approve closure

Motioned by Anna seconded by Giovanna

Resolution # H&S 2024 – 11.12.6