

St. Charles Home and School
Minutes
Wednesday, April 9th, 2025
Via Zoom

Attendance: M Larocque, Talia D'Costa, Allyson Shore, Donna Coelho, Cheryl Martin, Rebecca Forbes, Anna Tataris, Christian Ackad, Giovanna Panetta, Kayla Jones, Julie Savoie, Darine Abdullah, Rosemary Murphy, Nadia Sears, Kadian Stultz-Smith, Kimbi Betsalel

1. Welcome and call the meeting to order
Allyson welcomed everyone and called the meeting to order at 7:18
2. Motion to adopt the agenda
Motioned to adopt the agenda Layla, seconded by Julie Motion passed unanimously

Resolution # H&S 2025 – 09.04.01

3. Motion to review and adoption of minutes
Motion to adopt the minutes as presented made by Talia , seconded by Rebecca
Motion passed unanimously

Resolution # H&S 2025 – 09.04.02

4. Governing Board/H&S Liaison
 - Julianne gave report
 - Grad Breakfast, Grad Dance and Welcome back BBQ requests were all approved
 - Next meeting is April 30th, 2025 at 7:00
5. Parent representative
 - No report
6. QFHSA update
 - Rose gave report
 - May 24th Awards Dinner at Novotel Hotel. Starts at 6:00
 - Nominate for awards \$60 a person, QFHSA is paying off the remaining balance
 - Please let QFHSA know about any comments from the Resolutions.
 - Need someone from St. Charles to attend on June 5th to be able to vote on resolutions

7. Principal Report

- M Larocque gave report
- On Friday, March 21st, St. Charles students and staff recognized World Down Syndrome Awareness Day by wearing blue and yellow, as well as mismatched socks. Thank you to everyone who supported this very worthy cause.
- On Thursday, March 27th some very talented St. Charles students performed in the school's variety show. What a treat it was for all the spectators who were present! Congratulations to all the participants and thank you to all the staff and parent volunteers who made it possible! Special shout out to Mme Kelly and Ms. Rebecca for organizing the event!
- On Wednesday, April 2nd, special guest Sarah Kourkejian came by St. Charles as part of Neurodiversity Acceptance Day. She spoke about the graphic novel she has written and how it relates to the themes of empathy and diversity.
- On Thursday, April 3rd and Friday, April 4th, there were two new principals in charge at St. Charles: Delia in grade 2 and Evangeline in grade 6. They were both excellent down in the office, helping out in any way they could. As part of this unique day, they got to enjoy a special lunch and come up with a new "rule": a schoolwide pyjama day and special sweet treat coming soon!
- On Tuesday, April 8th, St. Charles put on its senior concert. With Ms. Pan at the helm, students in grades 3-6 got to showcase what they have been working on in their Music class. Thank you to all those who helped make this event a possibility.
- Students and staff alike have been hard at work preparing for our upcoming STEAM evening on May 1st. We look forward to welcoming the St. Charles community so they can see all the wonderful things we have been working with regards to our theme of SPACE!
- Finally, a decision has been made with regards to changes to the lunch periods and the student schedule. There will continue to be two lunch periods at St. Charles for the 2025-2026 school year. That said, there will likely be changes made to the daily schedule to help alleviate some of the concerns that come with the current one. More information to be shared at a later date.

8. Sub committee reports

8.1 Donation Committee

- Talia gave report
- We have had a generous donation from John Daoud for various golf experiences that we will be using for family night and potentially other events.

8.2 Membership

- Status Quo - no new members

8.3 Lunches

- Nadia gave report
- All is going well with Pizza, Dagwoods and Amir Lunches.
- Some upcoming dates to keep in mind: Dagwoods next lunch is this Friday April 11th 2025; Monday April 14th 2025, will be the next Pizza lunch and the next Amirs lunch will be on Friday April 25th 2025
- On March 31st we had a lunch committee meeting.
- To summarize, we decided to keep the same amount of lunches as we did this year, for next year. This is 17 Pizza dates, 5 Dagwood dates and 5 Amir dates. We are in contact with the restaurants to see if they could confirm if pricing will remain the same for next year, but unfortunately we did not get a confirmation for this as yet.
- We also discussed adding a possible snack option day or snack addition to the lunch order forms, so we are in the process of gathering quotes for that as well.
- Giovanna would like to explain what we discussed concerning pizza distribution.
- April 28th lunch will be rescheduled to May 5th
- Trying to maximize profits for lunches, switch to full size pizzas would mean an increase in revenue without increasing prices for the community
- We will try to distribute pizza by setting up tables and will continue to think of logistics of how we can make it work

8.4 Fundraising

- Allyson gave report
- Working on getting jam fundraiser out
- Profit for chocolates is a little less than last year
- Cannot accept opened box like in previous years
- Would like to send QR codes with parents or a link
- Still lots of spots available for Family Photo

Fall Fundraising Campaign (October 2025):

Request to hold a fall fundraising campaign which will consist of a choice between the following:

- · a cash option of \$50 per student up to a maximum of \$90 per family;
OR
- · Laura Secord Chocolates (milk chocolate, mint, crisp rice and dark chocolate) for a total of 30 bars at \$5 each. If the full box is sold the net return to the school would be approximately \$45 per box sold. Again this year there are no open box returns and this year if we have more than 10 unopened boxes to return there is a fee to restock.

Motion to approve the Fall Fundraiser as presented motioned by Talia, seconded by Kayla Motion passed unanimously

Resolution # H&S 2025 – 09.04.03

Oliver's Labels Fundraising Campaign

Request for approval for Home and School to offer "Oliver's Labels" to the community via the school website. A link on the school website would be set up which will take you to the Oliver's Labels website. All orders are automatically added to the St. Charles Home and School account and Home and school will receive a 20% commission. Oliver's Labels will handle all the orders; payment and deliveries.

Motion to approve Oliver's Labels fundraiser as presented motioned by Julianne, seconded by Christian Motion passed unanimously

Resolution # H&S 2025 – 09.04.04

- Flipgive Fundraiser

Request for approval to be able to continue to offer Flipgive to the community as a fundraiser for the (25-26) school year. Similar to Oliver's labels, we would like to include a link on our website. We would like to remind the community about the program via email and or kiddy mail and then send the monthly promotions via email to the community. The community can directly buy items from merchants or get e-certificates making it easy to use and convenient

Motion to approve the Flipgive Campaign as requested, Motioned by Donna, seconded by Julie. Motion passed unanimously

Resolution # H&S 2025 – 09.04.05

8.5 Photos

- Julie presented

Request for approval for school photos to be held on Monday, September 15th, 2025 and Grad photos to be held on Wednesday, January 21, 2026, both with Green Apple Photography. The schedule for that day will be coordinated between the Home and School President or its representative and M. Larocque

Motion to approve the Photos as requested, motioned by Talia, seconded by Layla Motion passed unanimously

Resolution # H&S 2025 – 09.04.06

8.6 Grad

- Darine presented
- Thank you to M Larocque taking on two junior Principals
- Bake sale at variety sale raised \$450
- Yearbook was a lot of work and went smoothly, went out to get mock up
- Started Dairy Queen Summer Treats fundraiser. Coupons are valid all summer.

8.7 Clothing

- Talia gave report
- There is nothing to report

8.8 Allocation

- Kimbi gave report
- Winter allocation is done and Allocation has received many appreciative comments

8.9 Breakfast with Santa

- There is nothing to report

8.10 Family Night

- Layla gave report
- Take place on Friday, April 25th
- Currently 80 people registered
- RSVP by April 17th
- Thank you to all those who volunteered to bake
- Theme is Super Hero

8.11 Newsletter

- Talia gave report
- We put out our March issue with some great contributions from the students.
- We have also nominated our newsletter for a QFHSA Award so fingers crossed for that.

8.12 Staff Appreciation

- Kayla gave report
- Staff appreciation week is coming up fast and We are super excited to host the staff, we are just crossing our tees and dotting our Is.
- While we do have some people generously donating their time, we could still use volunteers for Wednesday and Thursday.
- Our community was likewise super generous this year and we have made sure none has gone to waste. The funds are going to sprucing up the staff room, which is something they said they really wanted. So it should be a very exciting week, and we hope the staff feels the love.

8.13 Footloose

- Julie gave report
- Inflatables booked for June. 13th 2025 (rain date: June 17th, 2025) They are Vertical Rush, Spider Man Obstacle Course, Bootcamp and new this year the Ferris Wheel Combo. The price came to \$4, 828.95. Set up will begin at 6:00am and take down will be at 2:30 PM
- Take down: 2:30pm

8.14 Treasury

- Allyson gave report
- Allyson shared spreadsheet and went over what has come in and gone out

8.15 Welcome Back BBQ

- Allyson gave report
- Will be held on Friday, September 12th
- We will be looking for volunteers to man the BBQ as it went super well last year.
- It would be nice to have a few volunteers so that we have a good rotation and that parents can spend time with their families as well.

8.16 Super Recycleurs

- Vicky gave report
- Booked for June 13th, same day as Footloose

8.17 Holiday Market

- Talia gave report
- Application Form to go out in the coming week. Nothing else to report.

9. Business Arising

- Nothing to report

10. New Business

10.1 Constitution and By-Laws

- We need to make some amendments to our by-laws as suggested by the QFHSA
- We reviewed all the amendments that need to be made against our current bylaws and constitution. Will vote on it at our AGA

10.2 STEAM Night

- Allyson gave report
- Layla will be setting up s lost and found table
- Requesting approval to hold a bake sale at the STEAM night on May 1st, 2025 for families attending STEAM night to enjoy.

Motion to pass Steam Night bake Sale as presented. Motioned by Anna, seconded by Talia. Motion passed unanimously

Resolution # H&S 2025 – 09.04.07

10.3 Athletic Awards

- Allyson Presented
- Mr Cairns is hosting a banquet on WEdnesday, June 4th in the evening
- Find volunteers to help set up decorations and serve food which will be pasta, bread and a salad. There is also a guest speaker.

11. Varia

- Golden Torch Award
Talía presented Julianne with the Golden Torch award
- Unsung Hero Award
Talía presented Darine and Rebecca with the Golden Torch Award

12. Correspondence

- No correspondence

13. Question Period

- NO Questions

14. Next Meeting Date

Next meeting will be in person on May 14th at 7:15 in the school library followed by our AGA

15. Closure

Darine motioned to close the meeting at 8:25