



École St. Charles School

Governing Board Minutes	
September 27th, 2023	
Present	Status
Baylis, Lisa	Principal
Bennett, Laura	Daycare Technician
Hersh, Kelly	Teacher Representative
Guy, Stephanie	Teacher Representative
Jackson, Shawn	Chair / Parent Representative
Leithman, Shannon	Support Staff
McLean, Ross	Parent Rep / Alt Parent Comm. Rep.
Olivenstein, Arthur	Teacher Representative
Orenbach, Steve	Parent rep. / parent committee rep.
Parasuco, Vanessa	Parent Representative
Pilon, Renée	Teacher Representative
Read, Julianne	Parent Representative
Roberge, Gevevieve	Parent Representative
Tataris, Anna	Secretary / Parent rep.
D'Costa, Talia	Member of the Public
Shore, Allyson	Substitute member
Coelho, Donna	Member of the public
Veillette, Caroline	Member of the public
Doan, Jason	Commissioner
Portella, Lorry	Member of the public

Absent: Julie Dominique (Teacher Representative)

1. Welcome and call to order

Meeting was called to order at 7:04pm.

2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations.

We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

3. Review and adoption of Agenda

- Reviewed

MOTION to adopt the agenda of September 27th 2023

RESOLUTION #: 2023-52-GB-1

MOVED BY: Ross McLean

SECONDED BY: Julianne Read

ADOPTED UNANIMOUSLY

4. Review and adoption of minutes from meeting on May 31st, 2023

- Reviewed

MOTION to adopt the minutes from meeting on May 31st, 2023

RESOLUTION #: 2023-52-GB-2

MOVED BY: Steve Orenbach

SECONDED BY: Kelly Hersh

ADOPTED UNANIMOUSLY

5. Questions from the Public

- None at this time

6. New Business Arising

a) Governing Board Roles to appoint

- Chairperson

- Shawn Jackson was renominated as Chairperson.

MOTION to approve Shawn Jackson as GB Chairperson for the 2023-24 school year

RESOLUTION #: 2023-52-GB-3

MOVED BY: Steve Orenbach

SECONDED BY: Ross McLean

ADOPTED UNANIMOUSLY

- **Secretary**

- Anna Tataris was renominated as secretary.

MOTION to approve Anna Tataris to be GB secretary for the 2023-24 school year.

RESOLUTION #: 2023-52-GB-4

MOVED BY: Vanessa Parasuco

SECONDED BY: Steve Orenbach

ADOPTED UNANIMOUSLY

- **Parent Committee Representative**

- Steve Orenbach renominated as Parent Rep
- Ross McLean renominated as Alternate Rep

MOTION to approve Steve Orenbach as Parent Committee Rep with Ross McLean as alternate rep for the 2023-24 school year.

RESOLUTION #: 2023-52-GB-5

MOVED BY: Anna Tataris

SECONDED BY: Julianne Read

ADOPTED UNANIMOUSLY

b) Field Trips

- The Clip N' Climb was already approved, however there was a price increase from \$33 to 43\$ due to cost for the buses.
- The Robotics Challenge, for our robotics team to head back to PCHS. There is no cost to parents. We are asking parents to drop their children off at PCHS. The school will cover the cost for their pizza for that day. Ms. Clark and Ms. Guzman will be there with the students. It will be held on December 1st.

MOTION to approve the school field trips

RESOLUTION #: 2023-52-GB-6

MOVED BY: Stephanie Guy

SECONDED BY: Anna Tataris

ADOPTED UNANIMOUSLY

c) Home & School Requests

- **GRAD DAIRY QUEEN HOLIDAY LOG FUNDRAISER**

Grad committee requests approval to hold a fundraising initiative in collaboration with Dairy Queen Saint Charles. Grad parents will be selling holiday ice-cream logs for \$25 a log to the community. The grads receive \$5 per log. Specifically numbered coupons will be given to the grad parents to distribute to those who purchased once the form is closed and processed. Pick up of the pre-purchased logs will be valid between December 15th and December 31st 2023 during regular store hours.

- **Pasta Lunch for Grads**

The grad committee would like to request approval to hold a pasta lunch fundraiser which would be supplied by Calzone's. The hot pasta lunch would be made available to the entire school community including staff for a cost of \$11.00 and would include a choice of :

Penne pasta with meat sauce, Tomato sauce or no sauce (just butter & parmesan). Each meal would include bread & butter as well as a juice box. This event would take place once a month for up to 8 lunches. The week day for these lunches to be determined together with Ms. Baylis. Forms would be sent out electronically through google forms, as is done for pizza and dagwoods. Organization and distribution would be done by Grad committee members to each class.

- **GRADE 6 HALLOWEEN PARTY**
The Grad Committee requests to hold a Grade 6 Halloween Party sometime in October 2023; date and time to be agreed upon by Ms Baylis and grade 6 teachers. The fee for this event will be up to a maximum of \$10 per child.
- **USED CLOTHING SALE**
Home and School would like to request to hold a used St Charles clothing sale at various events throughout the school year. Clothing to be sold to a maximum of \$20. We request that the community donate back their gently used St Charles clothing to be resold. All profits will go back to Home and School.

MOTION to approve the Home & School requests

RESOLUTION #: 2023-52-GB-7

MOVED BY: Steve Orenbach

SECONDED BY: Anna Tataris

ADOPTED UNANIMOUSLY

d) Daycare Handbook

- The only things worth noting were that there was a change to the fee structure, and also daycare must now link their programming with the educational project of the school.

MOTION to approve the Daycare Handbook

RESOLUTION #: 2023-52-GB-8

MOVED BY: Steve Orenbach

SECONDED BY: Arthur Olivenstein

ADOPTED UNANIMOUSLY

7. Reports

a) Daycare Report

- This year, daycare has expanded in size. There are also more challenging cases in daycare therefore staff will have to increase.
- On ped days, it is very difficult to go out on field trips due to high costs. However, we are looking into pairing up with St. Anthony's school to house both schools on ped days as a change of scenery. Although, because of challenging students, it becomes difficult to go

outside of the school, so we would have to be the ones hosting more often, so the logistics of this are still in the works to see if it would be feasible.

b) Principal Report

- Registrations are at 278 students. There are still registrations slowly trickling in across the board, but at this time I don't know of any pending for us.
- Thank you to Graham Cairns for organizing Frisbee and to the team that went to supervise students Alicia, Keren, Claudia and Rebecca.
- We've spent a significant amount of the NTIC budget to secure chromebooks for each student in cycle 2 (they were still sharing at this level) and 2 chrome carts. We will still need to purchase a few to replace broken ones. All students in cycle 2 & 3 will have access to a chromebook.
- Friendly reminder that Friday is orange shirt day. We will be having a Hoop dancer perform for the students on Monday October 2nd, 2023. Individual classes will be marking this day in different ways, rest assured this heavy topic will be approached in an age appropriate manner.
- September 22nd was IEP day. IEP's will be due in the office on October 6th so that they can go home on Oct 12th. Resource groups have started. Cycle 1 literacy Intervention will start in early November. We will expand our literacy project to cycle 2 and have started targeted literacy groups for our struggling readers in grade 3 & 4.
- October will be a busy month as St. Charles, we have some sport events, field trips, and celebrations, there is an amazing vibe in the school.
- Cycle 1 will have a holiday concert on December 14th in the evening at school. There will be a dress rehearsal that afternoon which K students will be invited to attend.
- To end I want to thank GB for their continued support, the rich discussions you have shown St. Charles, and me. This is a special school because of the amazing community that makes it up. This school will always hold a special place. M. Laroque is going to do amazing things, I am confident that we will make the transition smooth. He is very excited to start!

c) Commissioner Report

- It is still the beginning of the year, so it is currently a lot of administrative work happening at council right now.
- We welcomed 2 student commissioners. (We are the only school board who have student commissioners who sit at the council table).
- The ruling from Bill 40 came through. We won the battle. The government had 30 days to appeal, which they did. For the time being, things will remain status quo for English school boards while we wait for that case to be heard at the highest court in Canada, which means it could possibly take years before a final ruling comes into play.
- The QC government has a very large backlog of eligibility. There are over 400 students. The government has said that they are working through some things to have that addressed. Out of those 400, about 75-90 of those are within our board.

d) Home & School Report

- Home and School had their first meeting earlier this month. The dates for meetings for the rest of the year are as follows: October 11, November 8, December 13, January 17, February 7, March 13th, April 10th, and May 8th
- At the end of last year, Super Recycleurs came to the school and the community donated gently used clothing and household goods. Thanks to the generosity of the community, we were able to raise \$350. We hope to have them back in the spring so please keep that in mind when doing cleaning.

- Plans for the year are in full swing. Fall Fundraiser has been sent out and we will be receiving the boxes of chocolate right before Thanksgiving. An email will go out to the parents letting them know that the children have received their boxes of chocolate. Pizza forms have gone out and are due back October 10th. Membership forms have also gone out. We encourage new families to join Home and School -- it is not too late! The grad committee has also had many meetings and have already made plans to order grad apparel and plan many fun events for the students throughout the year. We have also made plans to have meetings for Breakfast with Santa, clothing and other events that we hope will take place this year.
- The Welcome Back Celebration was this past Thursday and despite our best efforts, it did not go as planned. The BBQ takes a lot of work and volunteers right at the start of the school year. To help ease the pressure off of volunteers, we wanted to have an outside company come do the BBQing. We heard of the organization that came and did the bbqing and wanted to support a local organization that helps out the community in their time of need. Unfortunately, there were many hiccups, but we have learned from this and will apply what we learned when we plan for the next bbq. We want to thank the fire department, Captain Labrosse and his team for volunteering their time and being engaged with the students. Yan the magician was also a big hit. We want to thank the staff for coming and volunteering to help. Because of them, many of our volunteers were able to spend some time with their own families. We also want to thank the community for their patience and for their very generous non perishable donations. At the end of the night, it was very nice to know that a local food bank was a little less empty because of the big hearts of the St. Charles community.

e) Regional Parent Report

- Nothing to report at the moment. Meeting to come.

8. Correspondence

- None at this time

9. Varia

- None at this time

10. Questions from the Public

- None at this time

11. Next meeting dates and times

- Last Wednesday of every month at 7pm
- Oct 25th 2023
- Nov 29th 2023
- Jan 31st 2024
- Feb 28th 2024
- March 27th 2024

- April 24th 2024
- May 29th 2024
- (if needed) June 12th 2024

MOTION to approve meeting dates for the 2023-24 school year

RESOLUTION #: 2023-52-GB-9

MOVED BY: Steve Orenbach

SECONDED BY: Julianne Read

ADOPTED UNANIMOUSLY

12. Closure

MOTION to adjourn meeting at 7:55pm

RESOLUTION #: 2023-52-GB-10

MOVED BY: Lisa Baylis

SECONDED BY: Laura Bennett

ADOPTED UNANIMOUSLY

Chairperson Signature

Principal Signature