



École St. Charles School

Governing Board Minutes	
October 25th, 2023	
Present	Status
Bennett, Laura	Daycare Technician
Dominique, Julie	Teacher Representative
Hersh, Kelly	Teacher Representative
Guy, Stephanie	Teacher Representative
Jackson, Shawn	Chair / Parent Representative
Larocque, Mathieu	Principal
Leithman, Shannon	Support Staff
McLean, Ross	Parent Rep / Alt Parent Comm. Rep.
Olivenstein, Arthur	Teacher Representative
Orenbach, Steve	Parent Rep/ parent committee rep
Pilon, Renée	Teacher Representative
Read, Julianne	Parent Representative
Roberge, Gevevieve	Parent Representative
Tataris, Anna	Secretary / Parent rep.
D'Costa, Talia	Member of the Public
Veillette, Caroline	Member of the public

Absent: Vanessa Parasuco (Parent Rep.)
Jason Doan (Commissioner)

1. Welcome and call to order

Meeting was called to order at 7:03pm

2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the

Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations. We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

3. Review and adoption of Agenda

- Reviewed

MOTION to adopt the agenda of October 25th 2023

RESOLUTION #: 2023-53-GB-1

MOVED BY: Julianne Read

SECONDED BY: Ross McLean

ADOPTED UNANIMOUSLY

4. Review and adoption of minutes from meeting on September 27th, 2023

- Reviewed

MOTION to adopt the minutes from meeting on September 27th, 2023

RESOLUTION #: 2023-53-GB-2

MOVED BY: Ross McLean

SECONDED BY: Stephanie

ADOPTED UNANIMOUSLY

5. Questions from the Public

- Question regarding daycare field trips. Discussed at last meeting See minutes of September meeting.
 - There was an attempt to collaborate with St. Anthony Elementary, but they require a commitment of 50 students, and we only average 30 students. and we would need to pay for it.
 - The costs are very high for field trips and the logistics are very difficult to manoeuver.

6. New Business Arising

a) Field Trips

- Grade 3 will be going to Ecole de Cirque on June 6th, 2024. It will be a whole day trip. Transportation will be via school bus with a ratio of 1 to 8. The current cost is \$47 however we are looking into a grant to bring that price down if possible.

MOTION to approve the school field trips

RESOLUTION #: 2023-53-GB-3

MOVED BY: Anna Tataris

SECONDED BY: Arthur Olivenstein

ADOPTED UNANIMOUSLY

b) Home & School Requests

- **Bagging at Provigo**

The grad committee would like to request approval to hold 2 days(maximum 3) of bagging at Provigo Kirkland. The grads would be bagging grocery bags for customers of the Provigo Kirkland accompanied by an adult. The money raised during that event will be split; 10% will be given to Provigo foundation and the remainder goes to the grad committee for the grad events. Provigo has approx. 8 stations. We are asking families to do a minimum of 1 hr each, if possible. If families want to work as one group (all stations) for an hour, they can reserve the time in advance. This means if they have a large group, they can all work at the same time rather than spread out over the course of the day. Minimum age is 11, who would need to be accompanied by an adult. Anyone 14 and over does not need to be accompanied. Anyone is welcome to join. The event would be from 09:30 until 16:30 (7 hours).

- **Grad Babysitting Course**

Request to offer the updated Red Red Cross Babysitting certification course to the grade 6 students through Formation Etincelle de Vie Inc. in person on a ped day for 7 to 8 hours. This course has been offered in the past, and has been organized by volunteers from the grad committee. The date will be determined and agreed upon by M. Laroque. The cost would be \$80 per student. Students must attend the entire course day in order to be certified. There is a maximum number that will be accepted on a first come, first served basis. There will be parent volunteers present the day of, to facilitate and supervise the day's event. Lunch and snacks are to be brought by the students themselves. At the end of the day, the students will be dismissed to their parents by a volunteer, and students who attend daycare will return to their supervisors.

- **Family Bingo Night**

Home and School would like to request to hold a Family Bingo Night on Friday, December 1st from 7:00 - 9:00 (approximately). Similar to the set up of movie night, we would like to request Ms Laura to start setting up at 5:30 by using half the gymnasium. Entrance will be \$5 a ticket and the number of games played will depend on time. Families can purchase tickets in advance and at the door the night of. Participants can use the same card throughout the evening for the different games. A bake sale will also be set up where participants have the option of purchasing baked goods and other concessions.

MOTION to approve the Home & School requests

RESOLUTION #: 2023-53-GB-4

MOVED BY: Anna Tataris

SECONDED BY: Steve Orenbach

ADOPTED UNANIMOUSLY

c) Rules for Governing Board

- Reviewed.

MOTION to approve the rules for governing board

RESOLUTION #: 2023-53-GB-5

MOVED BY: Steve Orenbach

SECONDED BY: Arthur Olivenstein

ADOPTED UNANIMOUSLY**7. Reports****a) Daycare Report**

- A few daycare students from their art club will attend the Home & School Winter Market Saturday November 11th under our supervision (Laura) with permission of their parents of course. They would be volunteering at the craft station, helping young children to complete their craft.
- Regarding regular daycare activity, there is nothing new to report.

b) Principal Report

- Thank you to the community for the warm welcome at the school. It has been a pleasure in the last week or so getting to meet everybody. I am looking forward to collaborating with the parents, the staff, and everyone who make St. Charles such an amazing school.
- I've been spending time in the past week going to the different classrooms, getting to know the routines, and to get a feel for everything and get to know the students.
- Thank you to Mr Graham, the staff, and parent volunteers for the very successful cross country run. I am very proud of our students.
- At the end of last week we received 11 new chromebooks to replace old broken ones in our cycle 3 carts. I know that there will be more coming soon.
- There is a new template we were given for the Anti-Bullying/Anti-Violence plan. A committee has been formed with the staff to create or update the plan and bring it to the GB in the November meeting as it needs to be approved by December 15th 2023.
- The Transco strike is coming up. Our buses will be on strike as of October 31st for an unlimited amount of time. Information has been sent out to parents from the school board. There is an option for parents to register for extra supervision before and after school.
- Term 1 is almost coming to an end. End date is November 6th. Report cards will be available on November 20th. The parent-teacher interviews will be held on November 23rd from 4pm to 8pm and 24th from 9am to 12pm via zoom. Information regarding sign up for those coming soon.
- We have a special project in the works. During summer, Mme Renée applied for a special grant with TD canada trust to help with the beautification of the school yard. We just received word that we were awarded \$8000. Home & School has offered to help fundraise to increase this amount. With this, we will be able to apply for another grant with the Ministry of Education to get a significant grant, as high as \$110,000, to create an extremely fun project to help with the beautification of the school. With that, a committee needs to be formed. There are quite a few steps that need to be gone through in order to bring this goal to life. A big thank you to Mme Renée for all the hard work she has put in to this thus far.

c) Commissioner Report

- Nothing to report at this time.

d) Home & School Report

- The QFHSA will have their fall conference on November 4th. They have invited the Ministry of Education but have heard nothing back from them. Registration is \$25 a person and includes a lunch
- We will not be holding a Big Bang at this point as it is getting increasingly difficult to get prizes donated. We will be raffling off baskets at the Winter Market that is being held on Saturday, November 11th.
- The Winter Market will be held on Saturday, November 11th in the school gymnasium. We have sold out all tables and will be putting flyers online and around the school. Please take a look at Home and School facebook and share the flier that is posted there. We are hoping to have an arts and crafts table, Hot Chocolate, bake sale and cotton candy. The numbers of volunteers we will have will determine if we can hold these events at the craft fair.
- We are at 29 members and 1 associate
- Pizza Lunch starts on Monday, October 30th. We will also be offering dagwoods later on at \$7.50 for a sandwich and juice.
- Chocolate boxes for the fall fundraiser were distributed the Friday before Thanksgiving weekend. We still have 4 boxes if anyone is interested. Money for chocolate is due November 1st.
- Photos went well this year. They came on Monday for retakes for a handful of children that were absent and Grad Photos will be held on January 24th.
- The grad committee has sent out the pasta lunch form and have requested bagging at Provigo.
- Clothing website will go live in the next couple of weeks. Parents will have the opportunity to order St. Charles clothing via an online store.
- We are still waiting for 4 teachers to email us their receipts from fall allocation. The date for this year's Allocation meeting is December 6th.
- Breakfast with Santa plans are underway. We have proposed to M Laroque some dates and how we envision the day going. We tried to take into account all the feedback we received from staff, volunteers and students.
- We are revamping our movie night and would like to try some different events instead. Some ideas that were mentioned were a Family Feud night, Karaoke Night/typ sync battle, games night. It was decided to try a bingo night and aim to have it on December 1st.
- Our next meeting will be held on Wednesday, November 8th at 7:15 on zoom

e) Regional Parent Report

- The first meeting was largely revolving around the elections of the executive committee, other committees, and approvals.
- When setting up the special needs advisory committee, there was a large dispute where committee members were not happy with the members on that, so the committee was not formed and will have to go up to another vote.
 - <https://www.facebook.com/SpecialNeedsAdvisoryCommittee>
 - <https://sites.google.com/lbpearson.ca/snac-lbpsb/home?fbclid=IwAR2i1RqtkJD7TzM8IckSwAa94LVURddzZIYmwDWdeRSiWLTajvDaH0WnILc>

8. Correspondence

- None at this time

9. Varia

- None at this time

10. Questions from the Public

- None at this time

11. Next meeting dates and times

- Nov 29th 2023 at 7pm

12. Closure

MOTION to adjourn meeting at 7:58
RESOLUTION #: 2023-53-GB-6
MOVED BY: Laura Bennett
SECONDED BY: Kelly Hersh
ADOPTED UNANIMOUSLY

Chairperson Signature

Principal Signature