



École St. Charles School

Governing Board Minutes	
January 31st, 2024	
Present	Status
Bennett, Laura	Daycare Technician
Dominique, Julie	Teacher Representative
Hersh, Kelly	Teacher Representative
Guy, Stephanie	Teacher Representative
Jackson, Shawn	Chair / Parent Representative
Larocque, Mathieu	Principal
Leithman, Shannon	Support Staff
McLean, Ross	Parent Rep / Alt Parent Comm. Rep
Olivenstein, Arthur	Teacher Representative
Parasuco, Vanessa	Parent Representative
Pilon, Renée	Teacher Representative
Roberge, Gevevieve	Parent Representative
Shore, Allyson	Substitute Member
Tataris, Anna	Secretary / Parent rep.
D'Costa, Talia	Member of the Public
Veillette, Caroline	Member of the public

Absent: Steven Orenbach (Parent Rep/ parent committee rep)
 Jason Doan (Commissioner)
 Julianne Read (Parent Representative)

1. Welcome and call to order

Meeting was called to order at 7:04

2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations. We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

3. Review and adoption of Agenda

- Reviewed year edited, and EVOTE changed to field trips

MOTION to adopt the agenda of January 31st 2024 with edits

RESOLUTION #: 2023-55-GB-1

MOVED BY: Kelly Hersh

SECONDED BY: Vanessa Parasuco

ADOPTED UNANIMOUSLY

4. Review and adoption of minutes from meeting on November 29th, 2023

- Reviewed

MOTION to adopt the minutes from meeting on November 29th, 2023

RESOLUTION #: 2023-55-GB-2

MOVED BY: Arthur Olivenstein

SECONDED BY: Kelly Hersh

ADOPTED UNANIMOUSLY

5. Questions from the Public

- Alex Gardner, a grade 6 parent who works in cyber security, had contacted us in regards to offering a cyber security information session, potentially to cycle two parents.
- Details to come, but it will likely be something that Mr. Gardner will hold via zoom and those parents interested may attend.
- M. Larocque will pass on the information to the parents if and when all material is ready to go out. As for the students, there are workshops in the works for more formal presentations with school board authorized organizations. More info to come.

6. New Business Arising

a) Field Trips

- The robotics team from cycle 3 will be going to the First Lego Robotics competition on February 16th, at Ecole Secondaire St Laurent. There will be no cost for the students and parents will have to arrange transportation to and from the event.

- Grade 2 will be visiting the Biodome April 17th by bus, with a ratio of 37 students to 8 adults. The cost per student will be 30\$
- Grade 2 will also be visiting Intermiel in Mirabel on June 12th by bus, with a ratio of 37 students to 8 adults. There will be a cost of 40\$ per student.
- Cycle 3 will be visiting Clip 'N Climb Laval this coming November 1st by bus, at a cost of \$45 per student.
- We would like to ratify the field trip to the Van Gogh exhibit that took place January 19th 2024 that was approved via EVOTE.

MOTION to approve the school field trips

RESOLUTION #: 2023-55-GB-3

MOVED BY: Stephanie Guy

SECONDED BY: Shannon Leibgott

ADOPTED UNANIMOUSLY

b) School Budget 2023-2024

- Presented.

MOTION to adopt the school budget

RESOLUTION #: 2023-55-GB-4

MOVED BY: Julie Dominique

SECONDED BY: Anna Tataris

ADOPTED UNANIMOUSLY

c) Student Drop-Off (Morning)

- The issues surrounding morning drop-off were discussed. They are looking for ways to make drop off safer in the morning as there are still parents who are not following the rules in the church parking lot as well as on St. Anne street.
- Different ideas were discussed, such as a possible kiss and drop method, limiting and specifying certain entrances and exits to use at the church parking lot via printed map, just to name a few.
- More information to come about how we will proceed to ensure the most safety for our students.

d) School Yard Beautification

- The process to get the grant from the government has proven to be more challenging than expected. It is looking like we probably won't get the grant for this year, but likely have to work at it and have it ready for next year. The timing was too quick, but now we have a solid plan to work on for the upcoming fall and winter.
- We would like to form a resolution to pass by the St. Charles Governing Board for the School Yard Embellishment program.

MOTION to approve Resolution of St. Charles Governing Board - School Yard Embellishment program

RESOLUTION #: 2023-55-GB-5

MOVED BY: Anna Tataris

SECONDED BY: Vanessa Parasuco

ADOPTED UNANIMOUSLY

e) Home & School Requests

- **Grad Pool Party**

The Grad Committee requests approval to hold a pool party on June 17, 2024. The pool party will take place at the Thorndale Pool. The students will walk over from the school. There is a possibility of a fee of a maximum of \$10 per student, in the event that the grad budget does not have enough funds.

- **Bake sale at the Talent show**

The Grad Committee requested approval to hold a bake sale before, at the break and after the Senior Talent show that will be held in February. The baked goods will be provided by the Grad parents and will be on sale that night. We would also like to sell bottles of water to the guests.

- **Footloose**

Request to hold the annual "Footloose" in the same format as in previous years with inflatables, games in the park, lunch for students and staff and a water activity like Beat the bucket or something similar. Date to be determined by M. Laroque.

- **"Les Super Recycleurs"**

Home and School would like to request to invite "Les Super Recycleurs" into the parking lot on a date determined by M. Laroque and Les Super Recycleurs. "Les Super Recycleurs" is an organization that collects used clothing, bedding and toys that are in good condition and then refurbishes and redistributes them, those that are of lesser quality are recycled. The goal of this event is to raise awareness and reduce overconsumption within the community. The amount of money Home and School gets back depends on the weight - less than 200 KG, we get nothing; 201 - 400 kg = 15 cents/KG; 401 - 700 kg = 20 cents/KG; 701 - 1499KG = 25 cents/KG and 1500 KG and more = 30 cents/KG.

MOTION to approve the Home & School requests

RESOLUTION #: 2023-55-GB-6

MOVED BY: Kelly Hersh

SECONDED BY: Julie Domonique

ADOPTED UNANIMOUSLY

7. Reports

a) Daycare Report

- The budget was presented.
- Dr. Bennett is running a pilot project at the daycare where they come in with tires and the children do exercise to get them moving and have them all succeed and be on a level playing field. They would come in and run it. More info to come.

- They are trying to bring in more reading stories to K's, 1 and 2, to get kids engaged at lunchtime. They will soon start in the other grades.

MOTION to adopt the Daycare budget

RESOLUTION #: 2023-55-GB-7

MOVED BY: Shannon Leibgott

SECONDED BY: Arthur Olivenstein

ADOPTED UNANIMOUSLY

b) Principal Report

- The St. Charles Giving Campaign was a huge success! Thank you to all for their generosity - we were able to help multiple families in the St. Charles community and the Verdun Elementary School community.
- Breakfast with Santa was also a great success! All students enjoyed the food provided and got to spend some time with the guest of honour - Santa! Thank you to Home & School for putting on the event.
- School yard issues: very icy at times, preventing students from playing outside. Hoping for a fresh layer of snow.
- St. Charles is currently being tested for radon levels. This is something that is done every 10 years or so as a precautionary measure.
- The Transco bus strike is still ongoing. St. Charles is still offering student supervision services before and after school to those who need it.
- School yard improvement: the process is proving to be more timely/challenging than anticipated. Will likely apply next year for the government grant.
- Open house went well. Many more families than expected visited the school and all had positive feedback. Thank you to the student, parent, and staff volunteers who made this event possible.
- The grade 6 students are enjoying their last few months at St. Charles before they head off to high school. They recently had their grad photos taken and some took part in a babysitting course last Friday. Thank you Home & School for organizing.
- Cycle 3 students participated in the LBPSB volleyball tournament at John Abbott College at the beginning of January and had a great time. They then got to participate in a staff vs students volleyball game one day at lunch. Thank you to Mr. Cairns for organizing.
- Registration is well underway for the 2024-2025 academic year. At this time, it looks like there will be two very healthy K5 classes and one K4.
- Media permission reminder was sent out to the community - this is to help with posting pictures/videos for promotional purposes.
- New promotional video is ready and was sent out to the community.
- St. Charles will be receiving funds to help students in need in the form of after school tutoring/catch-up sessions. This is part of the "rattrapage" grant the government is giving schools in response to missed school days during the teacher strike. Funds are also being made available to provide extra support to students who have special needs.

c) Commissioner Report

- **ADMINISTRATIVE APPOINTMENTS**
- The Council of Commissioners approved the following Administrative Staffing Changes that take effect on January 8th, 2024:
 - Hugues Bertrand appointed as Vice-Principal of Westwood Jr. High School, permanent status; and Heather-Anne Denton administratively appointed as Principal St. John Fisher Jr. Elementary School while remaining in her current position as Principal of Dorval Elementary, permanent status;

- Eve-Marie Durand appointed as Principal of St. John Fisher Jr. Elementary School, temporary assignment.
- OTHER ADMINISTRATIVE DECISIONS
 1. The LBPSB Council of Commissioners strongly supported, in principle, the motion for a stay and the constitutional challenge to Bill 96, a law significantly infringing on, and discriminating against, minority language rights, as launched by the English Montreal School Board while a copy of this resolution will be sent to the Quebec English School Boards Association and the eight other English language school boards.
 2. The Council of Commissioners approved the 2022-2023 Lester B. Pearson School Board Annual Report while a copy will be transmitted to the Minister of Education, Bernard Drainville as well as to Premier François Legault, Éric Girard, Minister responsible for Relations with English-Speaking Quebecers and to all Members of the National Assembly as well as to the municipalities on the territory of the Lester B. Pearson School Board.
 3. The Council of Commissioners approved that the consultation document entitled Budget Consultation Plan 2024-2025 be distributed to the consultative partners of the Lester B. Pearson School Board during the week of January 8, 2024, for the community to provide input on the allocation of subsidies, school tax proceeds and other revenues of the School Board, with responses to be returned to the Secretariat no later than March 28, 2024.
 4. The Council of Commissioners approved that the Policy on School Daycare and Lunch Program Services, dated December 18, 2023, be adopted.
 5. The Council of Commissioners approved that the Policy on School and Continuing Education Fees, dated December 18, 2023, be adopted.
 6. The Council of Commissioners approved that the Policy on Commissioners' Local Travel, Conference and Other Expenses, dated December 18, 2023, be adopted.

d) Home & School Report

- QFHSA is seeking candidates for their board of directors. They are having an awards lunch this year on Saturday, May 25th and a virtual AGM May 29th at 7:00. Both the Education and Rights subcommittees will meet this month.
- The grad committee spoke to Calzones about not providing utensils, they assured us that it will not happen again. The yearbook committee has been working hard on the yearbook.
- The fundraising committee has reached out to Big Box of Cards and they will be sending out samples for each family. We are also working on details of the family photoshoot fundraiser that will be happening this spring.
- A friendly reminder to all teachers to please submit their winter allocation receipts by February 16th. You can submit your receipts to stcharlesallocation@gmail.com
- We will be setting up another family night meeting in early February.
- Breakfast with Santa was a huge success and we have received positive feedback from staff and students. We liked the hybrid format of both breakfast and games. We will look at ways to modify it next year to make it more comfortable for the elves and volunteers as it did get very warm in the gym. We welcome any feedback and suggestions on ways to tweak it for next year.
- Pizza and Dagwoods lunches are going well. One of the pizza lunches before the break had significantly smaller sized servings. This switch came from corporate and although the boxes will continue to be a little different, the actual size of the pizza will be the same as it has been in the past. Pizza Pizza did apologize for not notifying us in advance and offered us compensation for the mix up.
- There was a Staff Appreciation meeting on January 25th. Fun plans are now underway.

- There was a Footloose meeting on January 29th. Date of Footloose has yet to be determined.
- We have been in touch with Super Recycleurs and will be securing a date in the near future.
- Our next meeting will be held on Thursday, February 15th.

e) Regional Parent Report

- Nothing to report at this time.

8. Correspondence

- None at this time

9. Varia

- None at this time

10. Questions from the Public

- None at this time

11. Next meeting dates and times

- February 28th 2024 at 7pm

12. Closure

MOTION to adjourn meeting at 8:42

RESOLUTION #: 2023-55-GB-8

MOVED BY: Laura Bennett

SECONDED BY: Kelly Hersh

ADOPTED UNANIMOUSLY

Chairperson Signature

Principal Signature