



École St. Charles School

Governing Board Minutes	
February 28th, 2024	
Present	Status
Dominique, Julie*	Teacher Representative
Guy, Stephanie*	Teacher Representative
Jackson, Shawn*	Chair / Parent Representative
Larocque, Mathieu*	Principal
Olivenstein, Arthur*	Teacher Representative
Orenbach, Steve*	Parent Rep / Parent Committee Rep
Pilon, Renée*	Teacher Representative
Read, Julianne*	Parent Representative
Roberge, Gevevieve*	Parent Representative
Shore, Allyson*	Substitute Member
Tataris, Anna *	Secretary / Parent rep.
D'Costa, Talia*	Member of the Public
Veillette, Caroline*	Member of the public

Absent: Jason Doan (Commissioner)
 Ross McLean (Parent Rep / Alt Parent Comm. Rep)
 Vanessa Parasuco (Parent Representative)
 Laura Bennett (Daycare Technician)
 Shannon Leithman (Support Staff)
 Kelly Hersh (Teacher Representative)

1. Welcome and call to order

Meeting was called to order at 7:07pm

2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations. We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

3. Review and adoption of Agenda

- Reviewed

MOTION to adopt the agenda of February 28th, 2024

RESOLUTION #: 2023-56-GB-1

MOVED BY: Steve Orenbach

SECONDED BY: Julianne Read

ADOPTED UNANIMOUSLY

4. Review and adoption of minutes from meeting on January 31st, 2024

- Reviewed

MOTION to adopt the minutes from meeting on January 31st, 2024

RESOLUTION #: 2023-56-GB-2

MOVED BY: Steve Orenbach

SECONDED BY: Arthur Olivenstein

ADOPTED UNANIMOUSLY

5. Questions from the Public

- In regards to last month's question regarding cyber bullying info session. There was a request from a parent who wanted to give a workshop regarding Cyber Bullying. We reviewed the steps that parents must take if they would like to host a workshop. We stated that it first needs to go to M Laroque, it needs to fall within the school's objective for that year and then it would go through the Governing Board to get approval. Any zoom link with regards to the information session would have to be from an outside source, not via directly from the school.

6. New Business Arising

a) Field Trips

- Grade 3 trip to Musée des Beaux-Arts by bus on March 13th. This will be at a ratio of 1:10 at a cost of \$32 per student.
- Grade 4 trip to Musée des Beaux-Arts by bus on March 14th. This will be at a ratio of 1:10 at a cost of \$32 per student.
- Grade 4 trip to Arbraska in Rigaud by bus on May 15th. This will be at a ratio of 1:10 at a cost of \$46 per student.

- Cycle 3 trip to St. Thomas High School for learning techniques for playing as a mixed-instrument musical ensemble by bus on March 27th. This will be at a ratio of 1:10 at no cost to the students.
- The Tchoukball tournament has been moved to April 8th due to the change in ped days due to the solar eclipse. Only change has been the date, all other info remains the same.

MOTION to approve the school field trips

RESOLUTION #: 2023-56-GB-3

MOVED BY: Anna Tataris

SECONDED BY: Julie Domonique

ADOPTED UNANIMOUSLY

b) Home & School Requests

- **Grad breakfast:**
 - The Grad Committee would like to request for approval to hold a grad breakfast on the last day of school on June 21st. The breakfast will take place in a location that is agreed upon by the teachers and Mr Larocque. The breakfast will be free of charge to the students by the grad committee.
- **Graduation party:**
 - The Grad Committee would like to request approval to hold a graduation party in the school gymnasium on the same evening as the grad ceremony. The party will begin 1 hour after the end of the ceremony until a maximum of 9 pm.
- **DQ SPRING COUPON FUNDRAISER:**
 - The grad committee would like to request approval to hold a fundraising initiative in collaboration with Dairy Queen Saint Charles. The spring fundraiser consists of offering the community the ability to buy “cards” to receive specific items at Dairy Queen on St. Charles Blvd. The cost of the spring fundraiser per card would vary:
 - **There are 4 voucher options you can choose from:**
 - Option 1: 5 (SMALL) Sundaes for \$25.00, \$5.00 of every card sold goes towards the graduating class.
 - Option 2: 5 (SMALL) Blizzards for \$30, \$6.00 of every card sold goes towards the graduating class.
 - Option 3: 5 (SMALL) Milkshakes for \$30.00, \$7.00 of every card sold goes towards the graduating class.
 - Option 4: 3 Treatzza Pizzas for \$45, \$10.00 of every card sold goes towards the graduating class.
- **Family Bingo Night:**
 - Home and School would like to request to hold a 90’s theme Family Bingo Night on Friday, April 19th from 7:00 - 9:00 p.m. (approximately). Similar to the set up done in the fall, we would like to request to Ms Laura if we could have half the gym as of 5:30pm to set up. Entrance will be between \$4 to \$5 a ticket and the number of games played will depend on time. Families can purchase tickets in advance and at the door the night of. Participants can use the same card throughout the evening for the different games. A bake sale will also be set up where participants have the option of purchasing baked goods and other concessions.

- **Welcome Back BBQ:**
 - Home and School would like to request approval to host a Welcome Back BBQ in September 2024 from 5:30 – 8:00 PM on September 13th, 2024 . The BBQ would be held in its usual format as last year which will include an invitation to the local firemen and/or police officers. There will also be a sale for cotton candy and other concessions.
- **School Photos and Grad Photos:**
 - Home and School would like to request approval for the school to give Home and School the mandate to organize the school photos for the 2024 - 2025 school year. The photo day will be held on Monday, September 16th, 2024 and pictures will be taken by Green Apple Studios. The schedule for that day will be coordinated between the Home and School President or its representative and the principal.
 - We would also like to request permission at this time to organize the grad photos for January 22nd 2025. Grad pictures will also be taken by Green Apple and the purchasing of a package is optional. The location of where pictures will be taken will be discussed with the principal.
- **Amendment of the Family Photo Fundraiser:**
 - Home and School would like to request an amendment of the Family Photo Fundraiser that was approved in November. We would like to increase the price from \$30 to \$35 to accommodate taxes.

MOTION to approve the Home & School requests

RESOLUTION #: 2023-56-GB-6

MOVED BY: Steve Orenbach

SECONDED BY: Anna Tataris

ADOPTED UNANIMOUSLY

c) **Principal Criteria for the 2024-25 school year**

- Reviewed

MOTION to approve the Principal Criteria for the 2024-25 school year

RESOLUTION #: 2023-56-GB-7

MOVED BY: Steve Orenbach

SECONDED BY: Anna Tataris

ADOPTED UNANIMOUSLY

7. Reports

a) **Daycare Report**

- Nothing to report at this time

b) **Principal Report**

- Schoolyard Embellishment Update: Grant application has been officially submitted to the Ministry. Will most likely need to reapply in the winter of 2025.

- Morning drop-off update: Thank you to everyone I have consulted for sharing their opinions and ideas. After much consideration, a map of the church parking lot and surrounding streets, with preferred entrance/exit points and routes will be sent to the community, along with a detailed letter. Hard copies will also be distributed to all families. This will be done upon return from March Break.
- STEAM Cycle 3: Students were hard at work developing their projects these past few weeks - it's nice to see different grades working together. They are now in the presentation phase of the project.
- Furniture/Daycare space: We have some funds to purchase furniture, so we will be looking at more storage and various other pieces that staff has requested. We are also working on creating a new space for Daycare to use right at the Daycare entrance.
- Educational Project 2024-2027: On February 9th, the St. Charles staff came together and spent the day working on the new Educational Project. Many valuable discussions were had in terms of what the vision is for the school and what our new objectives will be. The final product will be presented to the Governing Board in May.
- African Drumming: On February 15th, St. Charles welcomed some African drummers to celebrate Black History Month. Luc and Adama, along with facilitator Josh from the Preville Art Center put on a great show. All students and staff had a blast dancing and singing along with the performers.
- Robotics: On February 16th, some cycle 3 students attended a friendly robotics competition at école secondaire St-Laurent. All had a great time - thank you to Ms. Clark and Ms. Guzman for organizing this trip.
- Talent Show: On February 22nd, St. Charles put on an amazing talent show. Students from grade 3-6 were able to participate and showcase their talents in front of their peers, family, and friends. Congratulations to all the performers, emcees, and stage crew members and thank you to Mme Kelly and Ms. Rebecca for organizing the event.
- Pink Shirt Day: Today (February 28th), we recognized Pink Shirt Day at St. Charles. Students and staff wore pink to participate in the day, and the Anti-bullying Club gave important presentations about bullying to all students in the school. Thank you to Ms. Alicia for organizing and thank you to Isabella in grade 6 who represented St. Charles in the best possible way on the Beat 92.5's morning show. She was interviewed about Pink Shirt Day and the Anti-bullying Club at St. Charles.

c) Commissioner Report

- The Council of Commissioners approved that Cindy Finn be reappointed to the position of Director General of the Lester B. Pearson School Board for a term of 5 years, effective July 1, 2024 and that the employment contract of the Director General be approved. This approval follows a recommendation by the Director General Evaluation Committee to renew Ms. Finn's mandate. [Click here for more.](#)
- The Council of Commissioners approved an amendment to the school Calendar 2023-2024 (Youth Sector) whereby the fixed Board-wide ped day of March 18, 2024, is moved to April 8, 2024. This decision was made due to the fact that a total solar eclipse

will pass over Quebec on Monday April 8th 2024 and will occur during the time that students would be leaving their school premises. As such it is important that students be surprised during the eclipse, which could not be individually ensured on school buses as they would be leaving the premises. Ultimately, the LBPSB is committed to taking all measures to ensure the health and safety of our students and staff.

- The Council of Commissioners approved By-law 9 - Complaint Process and that it be effective February 26, 2024. This follows distribution of By-law 9 to the consultative partners of the LBPSB as well as a recommendation by the Governance and Ethics Committee.
- The Council of Commissioners approved that Kurt Binnie, Director of Innovation and Technology Services, be designated Officer responsible of information security (CSIO) and that Jason Cantelmi, Assistant Director of Innovation and Technology Services, be designated Officer responsible of coordinating security measures (COMSI) and that Bobby Seelan, Assistant Director of Innovation and Technology Services, be designated substitute Officer responsible of coordinating security measures (substitute COMSI). These designations are required as public bodies must manage and secure their information resources in application of the Act respecting the governance and management of the information resources of public bodies and government enterprises.
- The Council of Commissioners approved that the current rental of facilities rates be increased by 7.2% for the 2024-2025 school year. This follows a recommendation by the Facilities and Security Committee.
- The Council of Commissioners approved that the contract for the goods required to offer the program AEP 4269 Refrigeration at Verdun Adult and Career Centre under the construction training program be awarded to Wolseley Canada Inc. in the amount of \$212,432.89 (before taxes).

d) Home & School Report

- QFHSA will be receiving about an extra \$12,000 added to the Canadian Heritage grant next year; it will help ease the insurance bill, a little. A number of Directors are up for re-election including Rose Murphy who sits on our home and school but, we still have room for others to join. The Board approved and accepted an application from Sunshine Academy to become an association. QFHSA has begun putting together information regarding the upcoming English School Board Elections in November. The Awards Banquet Luncheon will be held on Saturday, May 25th, 11:30 - 3:30. Next Board meeting - Saturday, March 16th.
- Preparations for grad are going well. The Babysitting course went well, the instructor was very impressed with the children. They have asked the children for their bios and pictures for the yearbook. A form for the Principal for a day went out and they are accepting money. Grad held a bake sale during the talent show.
- A Family Photo session will be held on May 25th, the location is yet to be determined. We will hold another fundraising meeting in the upcoming weeks.
- Home and School will distribute Hot Chocolate and cookies courtesy of M Laroque on the Friday after Spring Break. We will also play a school wide bingo and provide the winners with 25 \$10 gift cards thanks to all the fundraising efforts held throughout the year.
- A 90s theme family Bingo Night will be held on Friday, April 19th. As explained in the request, the community can buy tickets at the door or in advance. Place is limited!
- Staff Appreciation week will be held the week of March 25th - March 28th.
- The inflatables for Footloose have been reserved and are starting to make plans. We will provide 2 hot dogs, a bag of chips and a juice to all students for lunch. Veggie dogs will be offered to those with dietary restrictions. All staff will also be offered a hot dog lunch.

- Super Recycleurs will be back on June 6th and June 7th. We will possibly have them back again on the night of Welcome Back BBQ depending on if we can combine the weight of the three dates.
- Welcome back BBQ will be held on September 13th. More information to come in the next few months.
- Next meeting will be held on Wednesday, March 13th at 7:15 via zoom

e) Regional Parent Report

- The meeting held on January 18th revolved mostly around the ‘Tell Them From Me’ survey. Also discussed was the transportation strike, budget consultation and some points around the EPCA newsletters.

8. Correspondence

- None at this time

9. Varia

- None at this time

10. Questions from the Public

- None at this time

11. Next meeting dates and times

- March 27th 2024 at 7pm

12. Closure

MOTION to adjourn meeting at 8:02pm

RESOLUTION #: 2023-56-GB-8

MOVED BY: Julie Domonique

SECONDED BY: Steve Orenbach

ADOPTED UNANIMOUSLY

Chairperson Signature

Principal Signature