



## École St. Charles School

<b>Governing Board Minutes</b>	
<b>April 24<sup>th</sup>, 2024</b>	
<b>Present</b>	<b>Status</b>
Bennett, Laura	Daycare Technician
Dominique, Julie	Teacher Representative
Doan, Jason	Commissioner
Guy, Stephanie	Teacher Representative
Hersh, Kelly	Teacher Representative
Larocque, Mathieu	Principal
Liethman, Shannon	Support Staff
McLean, Ross	Parent Rep / Alt Parent Comm. Rep
Olivenstein, Arthur	Teacher Representative
Orenbach, Steve	Parent Rep / Parent Committee Rep
Parasuco, Vanessa	Parent Representative
Pilon, Renée	Teacher Representative
Read, Julianne	Parent Representative
Roberge, Gevevieve	Parent Representative
Shore, Allyson	Substitute Member
Tataris, Anna	Secretary / Parent rep.
Veillette, Caroline	Member of the Public

Absent: Shawn Jackson (Chairman)

### 1. Welcome and call to order

Meeting was called to order at 7:01pm

### 2. Land Acknowledgement

“In order to show our deep respect for the land on which our event takes place today” we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations.

We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation”

### 3. Review and adoption of Agenda

- Reviewed

**MOTION** to adopt the agenda of April 24th, 2024

**RESOLUTION #:** 2023-58-GB-1

**MOVED BY:** Steve Orenbach

**SECONDED BY:** Stephanie Guy

**ADOPTED UNANIMOUSLY**

### 4. Review and adoption of minutes from meeting on March 27<sup>th</sup>, 2024

- Reviewed

**MOTION** to adopt the minutes from meeting on March 27<sup>th</sup>, 2024

**RESOLUTION #:** 2023-58-GB-2

**MOVED BY:** Steve Orenbach

**SECONDED BY:** Kelly Hersh

**ADOPTED UNANIMOUSLY**

### 5. Questions from the Public

- None at this time.

### 6. New Business Arising

#### a) Home & School Requests

- Welcome Back BBQ

Request for approval to host a Welcome Back celebration on September 13th, 2024 from 5:30 – 8:00 PM. The celebration would be held in its usual format which will include an invitation to the local firemen and/or police officers. We will likely have the magician again this year as the children really enjoyed it. Food will be offered and paid by the attending families.

**MOTION** to approve the Home & School request

**RESOLUTION #:** 2023-58-GB-3

**MOVED BY:** Vanessa Parasuco

**SECONDED BY:** Steve Orenbach  
**ADOPTED UNANIMOUSLY**

**b) Field Trips**

- Grade 1, Promouvoir la collaboration, la participation et l'esprit d'équipe. This activity will be in the school gym or park depending on weather on May 28th 2024. The cost is \$35 per student and will be a ratio of 5 to 1.
- 4 members of the Anti-Bullying Crew will go on a field trip to Children's World Academy to promote the ABC initiatives. This will be at no cost to the students. Held on June 10th, a ped day, for half day at a ratio of 1 to 4.

**MOTION** to approve the school field trip  
**RESOLUTION #:** 2023-58-GB-4  
**MOVED BY:** Julianne Read  
**SECONDED BY:** Shannon Leithman  
**ADOPTED UNANIMOUSLY**

**c) Our School Survey**

- There was a software update issue that made results invalid.
- We need to meet with the ABAV committee to see what info we can use to review and improve our plan as we normally use the results of this survey to improve it year after year.

**d) School Fees 2024-25**

- Reviewed and discussed.

**MOTION** to approve the School fees 2024-25  
**RESOLUTION #:** 2023-58-GB-6  
**MOVED BY:** Kelly Hersh  
**SECONDED BY:** Arthur Olivenstein  
**ADOPTED UNANIMOUSLY**

**e) Calendar 2024-25**

- Reviewed

**f) Code of Conduct 2024-25**

- Presented and reviewed
- Will be added that no electronic devices such as cell phones are to be used in school at any time. They can only remain in bags/lockers and out of sight.

**MOTION** to approve the code of conduct 2024-25  
**RESOLUTION #:** 2023-58-GB-8  
**MOVED BY:** Steve Orenbach  
**SECONDED BY:** Kelly Hersh

**ADOPTED UNANIMOUSLY**

**7. Reports**

**a) Daycare Report**

- We are working on collecting outstanding accounts. This is going fairly well thus far.
- The pilot project THIS 360 is going very well with the grade 3, 4, 5 and 6's. It is not easy for them, requiring effort and lots of work on the students' part, but they are doing great.

**b) Principal Report**

- Many classes had the opportunity to learn about solar eclipses at the beginning of the month, discovering many important things about this natural phenomenon. With the solar eclipse that took place on April 8th, this scientific knowledge surely came in handy when discussing the event with friends and family. Thank you to LBPSB's Educational Services Department for providing students and staff with glasses.

- On Tuesday (April 9th) there was a vision screening for K4 and K5 students. This was done by an organization called À l'École de la Vue and parents were provided with feedback from their child's screening.

- The week of April 8th was staff appreciation at St. Charles. A heartfelt thank you goes out to the Home & School Association for everything they did to make the St. Charles staff feel special. From the raffle prizes, to the snacks, luncheon, and fun activities, it was a most fantastic week!

- On April 17th, the grade 2 students enjoyed a fun-filled trip to the Biodome. All students represented St. Charles in an exemplary way and enjoyed learning about the various animals and their habitats. They returned to school with many interesting facts to share and wanting to know more.

- The Resource and grade 6 team has been having articulation meetings with the various LBPSB high schools to share information about our soon-to-be graduates. This helps facilitate the transition to high school and make sure that the proper supports are in place for our students.

- Finally, thank you to Home & School for putting on an amazing family bingo night last Friday. It was a great time for all who attended and a nice way to come together as a community.

**c) Commissioner Report**

- It was approved that we will be welcoming back Rose Murphy as election officer on November 3rd for the school board elections.
- There was a professional session that dug deep on commissioner engagement, to help think of more ways to get involved in the community.
- It is very important with the election coming up, to get a good turnout in order to show the government that the English community wants the right to vote.
- Info to come on LBPSB website for voter registration.
- For those who have older kids, when they turn 18 they are automatically put in the French system to vote, so it is important to switch to the English registration voting process. Info for that is also on the website.

**d) Home & School Report**

- QFHSA will be holding their Luncheon on May 25th. St Charles is sending Talia D'Costa who is the recipient of the Golden Torch award and Nushmia Abdullah who is the recipient of the Unsung Hero Award.
- The Elections for English school boards are being held on Nov 3rd. Rose has been chosen as a returning officer They are looking for those who are aged 18 years and older to work.
- QFHSA is looking at Bill 2. The minister refused to meet to discuss the bill with them.
- The Grad committee has met for the yearbook and had their monthly meeting. The Dairy Queen fundraiser information will go out the week of April 22nd
- A fundraising meeting will be held the week of April 22nd or April 29th. An invitation for the family photo shoot has gone out. Staff is more than welcome to sign up
- Waiting to get all receipts in from recent events before we finalize the number for Spring Allocation. Information for that will be announced as soon as it is available.
- Staff Appreciation week was held last week. WE hope all staff felt appreciated. All daily raffle prizes were donated by families in the community. The community was also very generous with their donations which allowed us to fund the majority of the activities and treats that were provided last week.
- Preparations for Footloose are well underway. It is being held on Tuesday, June 18th, rain date being June 20th AN invitation to the community to volunteer will be sent out shortly. The splash game may not be possible this year as the supplier has stopped answering our calls. We are looking into different options.
- At the request of the Literacy Committee, Home and School donated books for pre-k. - grade 2 and \$15 gift cards to Indigo for grades 3 - 6. It is because of all our fundraising efforts that we are able to offer these books and gift cards.
- A lot of donations have been made to used clothing. We would like to set up a table at different events like the family photo shoot and family night. We have also had orders for St Charles trickle in, it is beneficial to keep the online store open throughout the year.
- Family Night was held on April 19th. It was a great night with a great turn out.
- We will begin preparations for the Welcome Back Celebration shortly. We would like to extend an invitation to Mr. Jim Beis the mayor of Pierrefonds.
- After the monthly meeting, we had a quick meeting to vote on next year's executive committee. The following people were elected:
  - Presidents: Talia D'Costa and Allyson Shore
  - Vice Presidents: Donna Coelho and Julianne Read
  - Secretary: Rebecca Forbes
  - Treasurers: Nadia Sears and Allyson Shore
  - Membership chair and Volunteer coordinator: Sandra Darie
  - Allocation Coordinator: Kim Betsalel
  - Newsletter Editor: Lorry Portella
- Our next meeting will be held on May 8th at 7:15

**e) Regional Parent Report**

- Nothing to report

**8. Correspondence**

- None at this time

**9. Varia**

- None at this time

**10. Questions from the Public**

- None at this time

**11. Next meeting dates and times**

- May 29<sup>th</sup> 2024 at 7pm

**12. Closure**

**MOTION** to adjourn meeting at 7:55pm

**RESOLUTION #:** 2023-58-GB-9

**MOVED BY:** Laura Bennett

**SECONDED BY:** Steve Orenbach

**ADOPTED UNANIMOUSLY**

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Chairperson Signature

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Principal Signature